

# WSEA 92

## HOUSEKEEPING MOTIONS

### (PASSED & FAILED)

### 1995-2024

1995 First Area 92 Assembly - Silverdale, WA	1
1996 October Assembly - Yakima, WA	1
1997 October Election Assembly - Libby, MT	1
1998 October Assembly - Ellensburg, WA	1
1999 October Election Assembly - Spokane, WA	1
2000 October Assembly - Wenatchee, WA	1
2001 October Election Assembly - Nelson, BC	1
2002 October Assembly - Walla Walla ,WA	2
2003 October Election Assembly - Coeur d'Alene, ID	2
2004 Spring Pre-Conference Assembly - Spokane, WA	2
2024 October Assembly - Sunnyside, WA	2
2005 Spring Pre-Conference Assembly - Richland, WA	2
2025 October Election Assembly - Lewiston, ID	2
2006 Spring Pre-Conference Assembly – Colville, WA	2
2006 October Assembly – Yakima, WA	2
2007 Spring Pre-Conference Assembly – Libby, MT	2
2007 October Election Assembly – Wenatchee, WA	2
2008 Spring Pre-Conference Assembly – Ephrata, WA	2
2008 October Assembly – Spokane, WA	2
2009 Spring Pre-Conference Assembly – Winthrop, WA	2
2009 October Election Assembly – Coeur d' Alene, ID	2
2010 Spring Pre-Conference Assembly – Richland, WA	2
2010 October Assembly – Bonner's Ferry, ID	3
2011 Spring Pre-Conference Assembly – Winthrop, WA	3
2011 October Election Assembly – Nelson, BC	3
2012 Spring Pre-Conference Assembly – Spokane, WA	3
2012 October Assembly – Ellensburg, WA	3
2013 Spring Pre-Conference Assembly – Lewiston, ID	3

<b>2013 October Election Assembly – Pasco, WA</b>	<b>3</b>
<b>2014 Spring Pre-Conference Assembly – Yakima, WA</b>	<b>3</b>
<b>2014 October Inventory Assembly – Wenatchee, WA</b>	<b>3</b>
<b>2015 Spring Pre-Conference Assembly – Spokane, WA</b>	<b>3</b>
<b>2015 October Election Assembly – Post Falls, ID</b>	<b>3</b>
<b>2016 Spring Pre-Conference Assembly – Colville, WA</b>	<b>3</b>
<b>2016 October Inventory Assembly – Spokane, WA</b>	<b>3</b>
<b>2017 Spring Pre-Conference Assembly – Chelan, WA</b>	<b>3</b>
<b>2017 October Election Assembly – Lewiston, ID</b>	<b>3</b>
<b>2018 Spring Pre-Conference Assembly – Libby, MT</b>	<b>3</b>
<b>2018 October Inventory Assembly – Post Falls, ID</b>	<b>3</b>
<b>2019 Spring Pre-Conference Assembly - Winthrop, WA</b>	<b>3</b>
<b>2019 October Election Assembly – Sunnyside, WA</b>	<b>4</b>
<b>2020 Spring Pre-Conference Assembly – Virtual</b>	<b>4</b>
<b>2020 October Inventory Assembly – Virtual</b>	<b>4</b>
<b>2021 Spring Pre-Conference Assembly – Virtual</b>	<b>4</b>
<b>2022 Spring Pre-Conference Assembly - Virtual</b>	<b>4</b>
<b>2022 October Inventory Assembly - Virtual</b>	<b>4</b>
<b>2023 Spring Pre-Conference Assembly - Hybrid (Lewiston, ID)</b>	<b>4</b>
<b>2023 October Election Assembly- Hybrid (Spokane, WA)</b>	<b>4</b>
<b>2024 January Quarterly - Wenatchee, WA</b>	<b>4</b>
<b>2024 Spring Pre-Conference Assembly - Yakima, WA</b>	<b>6</b>
<b>2024 October Inventory Assembly-Coeur d’Alene, ID</b>	<b>6</b>

## **WSEA 92 HOUSEKEEPING MOTIONS (PASSED)**

### **1995 First Area 92 Assembly - Silverdale, WA**

None

### **1996 October Assembly - Yakima, WA**

H96.1 That we continue to have the Friday night sessions at the Washington State East Area 92 Quarterly meetings.

H96.2 That all people (DCMs, GSRs, concerned home group members, etc.) be allowed to speak at the microphone during quarterly meetings.

H96.3 Speakers should use three minutes as a guide for length of sharing at WA State East Area Quarterlies and Assemblies.

H96.4 Because the Pacific Regional Forum is June 28-29 in Salt Lake City, District 50 requests that the Sandpoint Quarterly be moved to June 21-22.

H96.5 With respect to next quarterly, all in favor of a Friday night round-table format.

H96.6 All in favor of Friday night format to be topics by appointed chairs.

H96.7 That we leave decision of having round-tables Friday, and or, Saturday night to the discretion of the host committee.

H96.8 That the allotted time for committee chair reports be extended to 5 minutes.

### **1997 October Election Assembly - Libby, MT**

H97.1 All in favor of approving changes to the handbook.

### **1998 October Assembly - Ellensburg, WA**

None

### **1999 October Election Assembly - Spokane, WA**

None

### **2000 October Assembly - Wenatchee, WA**

H00.1 To add all past and future housekeeping motion (passed and failed) to the motions section of the Area 92 Handbook. Just from the beginning of Area 92.

H00.2 In order to be considered at an area Quarterly or Assembly, a motion must be posted on an overhead or flip chart. Also, the motion must be presented with two written copies, one each for the Area Chairperson and Area Secretary.

H00.3 Area 92 updates the map showing the District's geographical boundaries.

H00.4 Move that the Washington State East Area 92 quarterly financial reports follow the standard quarterly ending dates of March 31, June 30, September 30, and December 31, and that the report be prepared and forwarded to DCM's, Area Officers, and Chairs along with regular quarterly mailings, and that the appropriate changes should be added to the Washington State East Area 92 handbook Area Treasurer job description.

### **2001 October Election Assembly - Nelson, BC**

H01.1 April Quarterly dates should not conflict with the conference dates.

H01.2 The Assembly Host Committee is given the ability to negotiate for the 3<sup>rd</sup> or 4<sup>th</sup> weekend of October 2003.

### **2002 October Assembly - Walla Walla, WA**

H02.1 That a legend of acronyms be compiled and printed in the Area 92 Handbook.

H02.2 That an Area 92 District Map be added to the Area Handbook.

### **2003 October Election Assembly - Coeur d'Alene, ID**

None

### **2004 Spring Pre-Conference Assembly - Spokane, WA**

None

**2024 October Assembly - Sunnyside, WA**

H04.1 That when preparing the Assembly minutes, they reflect something for Bank purposes within that state the election meeting has taken place and the names and positions of the new Chairperson, Treasure, Alternate Treasure and Secretary, Grapevine/Literature and Newsletter as well as outgoing Chairperson, Treasure, Alternate Treasure and Secretary, Grapevine/Literature and Newsletter in order to commence business (such as a drafted letter with/signatures). To be received by new Treasure prior to the January Quarterly.

**2005 Spring Pre-Conference Assembly - Richland, WA**

None

**2025 October Election Assembly - Lewiston, ID**

None

**2006 Spring Pre-Conference Assembly – Colville, WA**

None

**2006 October Assembly – Yakima, WA**

None

**2007 Spring Pre-Conference Assembly – Libby, MT**

None

**2007 October Election Assembly – Wenatchee, WA**

None

**2008 Spring Pre-Conference Assembly – Ephrata, WA**

None

**2008 October Assembly – Spokane, WA**

H08.1 To amend the WSEA 92 Handbook. Remove paragraph: [8. Pre-Conference (four or more a year) Travel] Insert in its place paragraph 9. Communication Expenses a. Telephone, b. Mail (postage), c. General (envelopes, copies, etc.). Paragraph 9. will be deleted.

H08.2 To clarify the description of District 9 in the WSEA 92 Handbook to now read Greater Walla Walla metropolitan area and Milton-Freewater, OR.

**2009 Spring Pre-Conference Assembly – Winthrop, WA**

None

**2009 October Election Assembly – Coeur d’ Alene, ID**

None

**2010 Spring Pre-Conference Assembly – Richland, WA**

None

**2010 October Assembly – Bonner’s Ferry, ID**

None

**2011 Spring Pre-Conference Assembly – Winthrop, WA**

None

**2011 October Election Assembly – Nelson, BC**

H11.1 To change the verbiage in the Area Handbook from Standing Committee Quarterlies to Standing Committee Workshops and to use the term “Standing Committee Workshop(s) on fliers and whenever referring to a meeting of the Standing Committee(s).

**2012 Spring Pre-Conference Assembly – Spokane, WA**

None

**2012 October Assembly – Ellensburg, WA**

None

**2013 Spring Pre-Conference Assembly – Lewiston, ID**

None

**2013 October Election Assembly – Pasco, WA**

None

**2014 Spring Pre-Conference Assembly – Yakima, WA**

None

**2014 October Inventory Assembly – Wenatchee, WA**

H14.1 To add, to the Area Handbook, page 6, Paragraph 2.0 Area Assemblies “by noon Saturday”.

**2015 Spring Pre-Conference Assembly – Spokane, WA**

None

**2015 October Election Assembly – Post Falls, ID**

None

**2016 Spring Pre-Conference Assembly – Colville, WA**

None

**2016 October Inventory Assembly – Spokane, WA**

None

**2017 Spring Pre-Conference Assembly – Chelan, WA**

None

**2017 October Election Assembly – Lewiston, ID**

None

**2018 Spring Pre-Conference Assembly – Libby, MT**

None

**2018 October Inventory Assembly – Post Falls, ID**

None

**2019 Spring Pre-Conference Assembly - Winthrop, WA**

None

**2019 October Election Assembly – Sunnyside, WA**

None

**2020 Spring Pre-Conference Assembly – Virtual**

None

**2020 October Inventory Assembly – Virtual**

None

**2021 Spring Pre-Conference Assembly – Virtual**

None

**2022 Spring Pre-Conference Assembly - Virtual**

None

**2022 October Inventory Assembly - Virtual**

None

**2023 Spring Pre-Conference Assembly - Hybrid (Lewiston, ID)**

None

**2023 October Election Assembly- Hybrid (Spokane, WA)**

None

**2024 January Quarterly - Wenatchee, WA**

The Finance Committee proposes & moved for the following changes to the WSEA 92 Treasurer Position Description in the Area 92 Handbook updated October 2023.

**6.5 WSEA 92 TREASURER** (Sentence #5 begins with “The Treasurer also serves as a finance Committee Member...”)

**Current**

The Treasurer also serves as the finance committee member and as WSEA 92 Treasurer is required to provide any requested information pertaining to the annual financial review to be conducted by the end of the first fiscal quarter. The financial review is prepared to reflect the findings and recommendations of the financial review committee. If no irregularities are found the report is dated

and signed by all the members of the financial review committee, including the chair. The Financial Review Committee chair will present a final report to the body at the Spring Pre-Conference Assembly and a copy of the report will be filed with the year-end financial statements for the corresponding year.

**Replace with**

The Treasurer also serves as a finance committee member and as WSEA 92 Treasurer is required to provide any requested information pertaining to the annual financial audit to be conducted by the end of the first fiscal quarter. The audit is prepared to reflect the findings and recommendations of the audit committee. If no irregularities are found the report is dated and signed by the members of the audit committee. The Audit Committee Chairperson will present a final report to the body at the Spring Pre-Conference Assembly and a copy of the report will be filed with the year-end financial statements for the corresponding year.

6.5 WSEA 92 TREASURER (last section of Job Description, sentence #4 “As a reference...”)

**Current**

As a reference the Treasurer will refer to the “WSEA 92 Treasurer’s Monthly Guideline” for more complete detail of the management of WSEA 92 expenses and payments.

**Replace with**

As a reference, the Treasurer will refer to the “WSEA 92 Treasurer’s Monthly Timeline” for more complete detail of the management of WSEA 92 expenses and payments.

**6:5 WSEA 92 TREASURER** (add another qualification)

Addition

- Previous experience as a member of the WSEA 92 Finance Committee is encouraged.

**6.5 WSEA 92 TREASURER** (3<sup>rd</sup> bullet point under “Duties”)

**Current**

- Keep organized files of reimbursement forms with their attached receipts.

**Replace with**

- Keep organized files of completed WSEA 92 Expense Reimbursement Forms with their attached receipts and mileage documentation.

**6.5 WSEA 92 TREASURER** (last bullet point at the end of “Duties”)

**Current**

Responsible for retention of all financial records including annual reviews for a minimum of seven (7) full years.

**Replace with**

Responsible for retention of all financial records including annual audits for a minimum of seven (7) full years.

**6.5 WSEA 92 TREASURER** (5<sup>TH</sup> bullet point under “Duties”)

**Current**

Prepare the Budget of WSEA 92 finances by the April Assembly,

**Replace with**

Prepare the Budget of WSEA 92 finances by the October Assembly.

The WSEA 92 Finance Committee proposes that the following changes be made to the WSEA 92 Alternate Treasurer position description in the WSEA 92 Handbook updated October 2023.

**6.6 WSEA 92 ALTERNATE TREASURER** (add another qualification)

**Addition**

Previous experience serving on the WSEA 92 Finance Committee is encouraged.

**6.6 WSEA 92 ALTERNATE TREASURER** (under “As Finance Committee Chair:” bullet point #1)

**Current**

- Will chair the Finance Committee meetings.

**Replace with**

- Will participate in and chair all Finance Committee meetings:

1. Regular monthly meetings.
2. Additional meetings as needed.
3. Friday night meeting at Assemblies and Quarterlies.

#### **6.6 WSEA 92 ALTERNATE TREASURER (bullet point #4)**

##### **Current**

- Taking into consideration input from the Finance Committee, the Alternate Treasurer is responsible for the selection of a Financial Review Committee Chair who will establish a Financial Review Committee (FRC). Generally, the FRC shall consist of 4 to 10 members and shall include a past delegate. The immediate past treasurer and/or Alternate treasurer are encouraged to serve on the committee.

##### **Replace with**

Taking into consideration input from the Finance Committee, the Alternate Treasurer is responsible for the selection of the annual Audit Committee Chairperson who will establish an Audit Committee. The Audit Committee shall consist of 6 to 10 members and shall include at least one past delegate. A past Treasurer and/or Alternate Treasurer are encouraged to serve on the Audit Committee. The immediate past Treasurer and Alt. Treasurer are not eligible to serve on the Audit Committee until the following rotation.

#### **6.6 WSEA 92 ALTERNATE TREASURER (under "As Finance Committee Chair:")**

##### **Delete**

5. Participates in and chairs Finance Committee meetings at WSEA 92 Assemblies and Quarterlies.
6. Chairs Finance Committee conference call meetings when needed

**ADDITION** (add a description of Finance Committee)

#### **6.6.1 WSEA 92 FINANCE COMMITTEE**

##### **Add**

The WSEA 92 Finance Committee (FC) is a resource to the Area on financial matters. The committee provides oversight of WSEA 92 financial processes through monthly review of the most current financial reports of Income, Expenses, Budget, and Bank Reconciliation, by assessing the budgetary impact of proposed motions, and by insuring timely and thorough responses to inquiries directed to the Finance Committee from the Fellowship and the WSEA 92 Committee. The FC also offers support and assistance to the WSEA Treasurer and Alt. Treasurer as needed.

##### **COMPOSITION:**

- CHAIR: The Elected WSEA 92 Alternate Treasurer is always the chair of the Finance Committee. (Newly elected Alt. Treasurer will begin attending FC meetings the month after being elected (Nov.) and assume the Chair position on January first)
- WSEA 92 Treasurer (beginning with the first FC meeting after being elected)
- A Secretary (a FC Member appointed by the FC chair)
- At least one past Delegate
- At least one DCM
- A past Treasurer
- Up to five volunteer members willing to serve a three-year rotation on the Finance Committee.

#### **2024 Spring Pre-Conference Assembly - Yakima, WA**

None

#### **2024 October Inventory Assembly-Coeur d'Alene, ID**

## WSEA 92 HOUSEKEEPING MOTIONS (FAILED)

1995 First Area 92 Assembly - Silverdale, WA	2
1996 October Assembly - Yakima, WA	2
1997 October Election Assembly - Libby, MT	2
2004 Spring Pre-Conference Assembly – Spokane, WA	2
2024 October Assembly – Sunnyside, WA	3
2005 Spring Pre-Conference Assembly – Richland, WA	3
2005 October Election Assembly – Lewiston, ID	3
2006 Spring Pre-Conference Assembly – Colville, WA	3
2006 October Assembly – Yakima, WA	3
2007 Spring Pre-Conference Assembly – Libby, MT	3
2007 July Quarterly – Ritzville, WA	3
2007 October Election Assembly – Wenatchee, WA	3
2008 Spring Pre-Conference Assembly – Ephrata, WA	3
2008 October Assembly – Spokane, WA	3
2009 Spring Pre-Conference Assembly – Winthrop, WA	3
2009 October Election Assembly – Coeur d’ Alene, ID	3
2010 Spring Pre-Conference Assembly – Richland, WA	3
2010 October Assembly – Bonner’s Ferry, ID	3
2011 Spring Pre-Conference Assembly – Winthrop, WA	3
2011 October Election Assembly – Nelson, BC	3
2012 Spring Pre-Conference Assembly – Spokane, WA	3
2012 October Assembly – Ellensburg, WA	3
2013 Spring Pre-Conference Assembly – Lewiston, ID	3
2013 October Election Assembly – Pasco, WA	4
2014 Spring Pre-Conference Assembly – Yakima, WA	4
2014 October Inventory Assembly – Wenatchee, WA	4
2015 Spring Pre-Conference Assembly – Spokane, WA	4
2015 October Election Assembly – Post Falls, ID	4
2016 Spring Pre-Conference Assembly – Colville, WA	4
2016 October Inventory Assembly – Spokane, WA	4
2017 Spring Pre-Conference Assembly – Chelan, WA	4
2017 October Election Assembly – Lewiston, ID	4
2018 Spring Pre-Conference Assembly – Libby, MT	4
2018 October Inventory Assembly – Post Falls, ID	4
2019 Spring Pre-Conference Assembly – Winthrop, WA	4
2019 October Election Assembly – Sunnyside, WA	4
2020 Spring Pre-Conference Assembly – Virtual	4
2020 October Inventory Assembly – Virtual	4
2021 Spring Pre-Conference Assembly -Virtual	4
2022 Spring Pre-Conference Assembly	4
2022 October Inventory Assembly	4



	2
<b>2023 Spring Pre-Conference Assembly -</b>	<b>4</b>
<b>October Election Assembly-</b>	<b>5</b>
<b>2024 Spring Pre-Conference Assembly - Yakima, WA</b>	<b>5</b>
<b>2024 October Inventory Assembly-Coeur d'Alene, ID</b>	<b>5</b>
<b>2025 Spring Pre-Conference Assembly -</b>	<b>5</b>
<b>2025 October Election Assembly -</b>	<b>5</b>

**1995 First Area 92 Assembly - Silverdale, WA**

None

**1996 October Assembly - Yakima, WA**

HF96.1 Establish a two-minute time limit for reports and discussion times with the exception of host, delegate, or treasurer's reports which might exceed this.

HF96.2 That the chair makes the following, or similar, request prior to floor discussion. "In the interest of harmony, please become informed on your point of confusion before going to the microphone."

HF96.3 That at future Quarterlies there be four round table discussions by standing committee chairs on Friday night and four on Saturday night to rotate every other quarterly.

HF96.4 That all elected and appointed area officers be allowed to complete their reports in full and that the three-minute time limit be eliminated for these officers only.

**1997 October Election Assembly - Libby, MT**

HF97.1 Move that we precede the closing at all Area functions with the responsibility statement.

**1998 October Assembly - Ellensburg, WA**

Not Available

**1999 October Election Assembly - Spokane, WA**

Not available

**2000 October Assembly - Wenatchee, WA**

Not Available

**2001 October Election Assembly - Nelson, BC**

HF01.1 That the chairperson's duties be expanded to include: At April Quarterlies the chairperson or his alternate will give dates for the next years Quarterlies so districts can present bids at the July Quarterly.

**2002 October Assembly - Walla Walla, WA**

None

**2003 October Election Assembly - Coeur d'Alene, ID**

None

**2004 Spring Pre-Conference Assembly – Spokane, WA**

None

**2024 October Assembly – Sunnyside, WA**

None

**2005 Spring Pre-Conference Assembly – Richland, WA**

None

**2005 October Election Assembly – Lewiston, ID**

None

**2006 Spring Pre-Conference Assembly – Colville, WA**

None

**2006 October Assembly – Yakima, WA**

None

**2007 Spring Pre-Conference Assembly – Libby, MT**

None

**2007 July Quarterly – Ritzville, WA**

HF07.1 Area 92's Chair will ask the District' representative if their voting members are present prior to beginning any voting session of the Fellowship. The Chair will account for the standing committee attendance.

**2007 October Election Assembly – Wenatchee, WA**

None

**2008 Spring Pre-Conference Assembly – Ephrata, WA**

None

**2008 October Assembly – Spokane, WA**

None

**2009 Spring Pre-Conference Assembly – Winthrop, WA**

None

**2009 October Election Assembly – Coeur d' Alene, ID**

None

**2010 Spring Pre-Conference Assembly – Richland, WA**

None

**2010 October Assembly – Bonner's Ferry, ID**

None

**2011 Spring Pre-Conference Assembly – Winthrop, WA**

None

**2011 October Election Assembly – Nelson, BC**

None

**2012 Spring Pre-Conference Assembly – Spokane, WA**

None

**2012 October Assembly – Ellensburg, WA**

None

**2013 Spring Pre-Conference Assembly – Lewiston, ID**

None

**2013 October Election Assembly – Pasco, WA**

None

**2014 Spring Pre-Conference Assembly – Yakima, WA**

None

**2014 October Inventory Assembly – Wenatchee, WA**

None

**2015 Spring Pre-Conference Assembly – Spokane, WA**

None

**2015 October Election Assembly – Post Falls, ID**

None

**2016 Spring Pre-Conference Assembly – Colville, WA**

None

**2016 October Inventory Assembly – Spokane, WA**

None

**2017 Spring Pre-Conference Assembly – Chelan, WA**

None

**2017 October Election Assembly – Lewiston, ID**

None

**2018 Spring Pre-Conference Assembly – Libby, MT**

None

**2018 October Inventory Assembly – Post Falls, ID**

None

**2019 Spring Pre-Conference Assembly – Winthrop, WA**

None

**2019 October Election Assembly – Sunnyside, WA**

None

**2020 Spring Pre-Conference Assembly – Virtual**

None

**2020 October Inventory Assembly – Virtual**

None

**2021 Spring Pre-Conference Assembly -Virtual**

None

**2022 Spring Pre-Conference Assembly**

None

**2022 October Inventory Assembly**

None

**2023 Spring Pre-Conference Assembly -**

None

**2023 October Election Assembly-**

None

**2024 January Quarterly - Wenatchee, WA**

None

**2024 October Inventory Assembly-Coeur d'Alene, ID**

None