

Motion:*

The Technology Committee moves that WSEA 92 establishes an initial operating budget for the Technology Committee of up to \$3000 for 2023 and then a budget of \$1500 for 2024 and thereafter.

Background to support funding for Technology Committee Operating Budget

During these last couple of years of trial, error and success, WSEA 92 has seen the benefit of the new and expanding technologies. The technology committee believes that as WSEA 92 embraces these new technologies and their management, the area will continue to grow and remain united. Currently, in addition to their existing duties, the Technology Committee has been shouldering the ever increasing demands of providing avenues and resources of technology to WSEA 92 with borrowed equipment and donated time in order to provide a hybrid option for our area events. As the Technology committee has reflected on the current circumstances existing in WSEA 92, with a vision to the future, we believe the demands on the Technology committee will only increase with time. The Technology Committee needs a yearly operating budget to be fully self-supporting and not be dependent upon personal donations. Annual funding will vary based on existing requirements and new obligations delegated to the Technology committee. For example, initial costs to implement the hybrid meeting format won't be recurring. A maintenance and replacement budget would be lower than the initial startup costs. Recurring costs would include onsite support for fulfilling the onsite and online audio-visual requirements.

The formation of the Technology Committee was approved by the WSEA 92 Body in 2021. While the Technology Committee Chair position is funded for attending WSEA 92 Assemblies, Quarterlies and Standing Committee workshops, funding has not been approved to support the responsibilities and functions listed in the WSEA 92 Handbook and the approved motion creating the Technology Committee. Additionally, with the approval of hybrid meeting motion, the area has the responsibility to implement hybrid (in-person and online) functionality to all Assemblies, Quarterlies and Standing Committee workshops.

The functions and responsibilities the Technology Committee are currently providing include:

- Record all WSEA 92 Assembly and Quarterly meetings
- Provide audio/visual capabilities for all Assembly, Quarterlies and Standing Committee Workshops
 - In person/facility AV capabilities
 - Online AV capabilities
- Maintain an online meeting platform to support virtual and hybrid meeting requirements.
 - Includes platform license
 - Includes additional online functionality required by the Area
- Support the WSEA 92 Website and all its functions
- Support the technical needs for the newsletter and archives committees
- Support voting/polling system that meets the requirements for Assembly and Quarterly meetings
- Develop and provide technical training for the WSEA 92 Elected, appointed and DCM's
- Support and maintain the WSEA 92 owned equipment necessary to fulfill the requirements listed above
- Recommend technology solutions to the WSEA 92 body and if approved, implement the

solution.

- o Examples include potential online meeting registration/payment.
- Provide technical expertise to support other functions of the Area

Technology Committee Areas:

Hardware :

Computers, A/V Mixers, Cameras, Microphones, Projectors, Auxiliary Equipment, Headsets, Translation Equipment, Printers, Scanners, Monitors

Website :

Internet Service Provider, Domain Registration, Programming, Maintenance, Meeting Management, Group Management, New Functions

WSEA 92 Google Workspace:

Gmail, Google Drive, Google Meet, Google Calendar, Google Docs, Google Sheets, Google Translation, Online Databases, Google Forms, Google Spaces

Software / Programing:

Current Software and Programs, Evaluation of new software and Programs.

Technical Support:

Pre, during and Post onsite A/V support and production, Onsite Recording, Translation support , Training Support (New Rotation, WSEA Website, WSEA 92 Google Workspace)
Training for Tech Committee (A/V Systems. Website, Google Workspace, New Technologies)

Labor:

In Person (Recording, A/V Person, Online In-Person liaison)

Online (Online Host, Online Co-Host)

As a technology committee tasked with providing the necessary equipment for our AA Area, we have gained a thorough understanding of the costs involved in acquiring and maintaining audio-visual equipment. We have also developed a system that is compatible with most facilities and staffed with trained personnel to ensure smooth operation. Our goal has been to create a seamless online and in-person experience while also efficiently conducting AA business. To achieve this, we have experimented with borrowing equipment and evaluating different options based on cost. However, we have found that the cost of renting audio-visual equipment from facilities has been increasingly expensive. By funding the Technology Committee, we can realize significant savings for our Area.

If Passed:

The Technology Committee will be funded and the handbook will be updated and modified to reflect the requirements of this motion.

If Not Passed:

The Technology Committee will not be able to meet the requirements and duties outlined by prior motions.