

WASHINGTON
STATE EAST AREA 92
HANDBOOK

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THE DISTRICT COMMITTEE MEMBER AND THE WASHINGTON STATE EAST AREA 92 COMMITTEE

“Our Twelfth Step — carrying the message — is the basic service that the AA Fellowship gives; this is our principal aim and the main reason for our existence. Therefore, AA is more than a set of principles; it is a society of alcoholics in action. We must carry the message, else we ourselves can wither and those who haven’t been given the truth may die.

“Hence, an AA service is anything and whatever helps us to reach a fellow sufferer — ranging all the way from the Twelfth Step itself to a ten-cent phone call and a cup of coffee, and to AA’s General Service Office for national and international action. The sum total of all these services is our Third Legacy of Service.” (Bill W. AA Service Manual)

What is it to be a Trusted Servant?

Trusted servants at any level of AA service are expected to exercise leadership, and leadership is not simply a matter of submissive housekeeping. It is the voice of experience, based upon the trials of thousands of groups in AA’s pioneering time.

The main principles of Tradition Two are crystal clear: The "group conscience" is the ultimate authority and the "trusted servant" is the delegated authority. One cannot function without the other. As a leader, you are to be entrusted with delegated responsibility to act humbly regarding the group conscience. The "trusted servant" provision of Tradition Two contemplates that you as a servant, within the scope of your duties, should be trusted to use your own experience and judgment to determine how you will interpret and apply your own authority and responsibility to each particular problem or situation as it arises. To accept the necessary disciplines that your service tasks require and to see yourself as "a small part of a great whole."

With this in mind, The WSEA 92 Committee has put together the following thoughts and information for the use of future DCMs:

In WSEA 92, our DCMs traditionally meet with the other members of the WSEA 92 Committee in January and July at WSEA 92 Quarterlies and in April and October at WSEA 92 Assemblies.

Some of the WSEA 92 Committee members have been:

1. Sharing experiences, ideas and problems in each of the Districts represented.
2. Receiving information from the WSEA 92 Delegate, other Area 92 Officers, and Special Committee Chairpersons, about the General Service Office, the General Service Conference, and various WSEA 92 activities, to take back to the Districts.
3. Presenting, reviewing, and/or clarifying motions concerning WSEA 92 policy, procedure, and organization.

We have found that the first two functions, experience sharing and information gathering, have been enjoyable and worthwhile.

We would like to share some of our experience regarding WSEA 92’s motion procedures.

1. The idea for a motion can come from any member, a Group, a District, any WSEA 92 Committee, or from the floor of a WSEA 92 Committee meeting (Quarterly) or Assembly.
2. The WSEA 92 Committee tries to be responsive to the needs of WSEA 92 by choosing the most appropriate course of action for each issue by using the Traditions and Concepts as guidelines.

3. Some motions are considered housekeeping motions. A housekeeping motion:
 - a. is a motion of a routine nature dealing with administrative or purely formal matters necessary to expedite WSEA 92 Assembly or Quarterly business;
 - b. does not affect WSEA 92 policies, procedures, or substantial monetary expense and
 - c. does not limit or take away the rights of any member.
4. Some situations may arise when the WSEA 92 Committee needs to take action at a WSEA 92 Quarterly Committee Meeting on an issue normally handled at a WSEA 92 Assembly. In such cases, polling of the GSRs through their DCMs has proven an effective procedure.
5. Some ideas, proposals, or plans of action by their very nature or scope need to be put on the WSEA 92 Area Assembly agenda for approval by the GSRs.
6. Such items will be presented to the WSEA 92 Committee at a WSEA 92 Quarterly, where they will be discussed, clarified and amended (if needed) and then finalized by vote for inclusion on the WSEA 92 Assembly Agenda as a motion. One role of the WSEA 92 Committee is to clarify the language and structure of all proposed motions to ensure that their intent is clear.
7. Should the appropriate committee chosen to review the proposal decide not to include the proposal on a Quarterly or Assembly agenda, the maker(s) of the proposal could still present it as new business at an Area Quarterly or Assembly.
8. The WSEA 92 Committee, through the collective wisdom of its group conscience, seeks to represent the best interests of the Fellowship in WSEA 92.

Finally, we would like to share some recommendations based on our experiences:

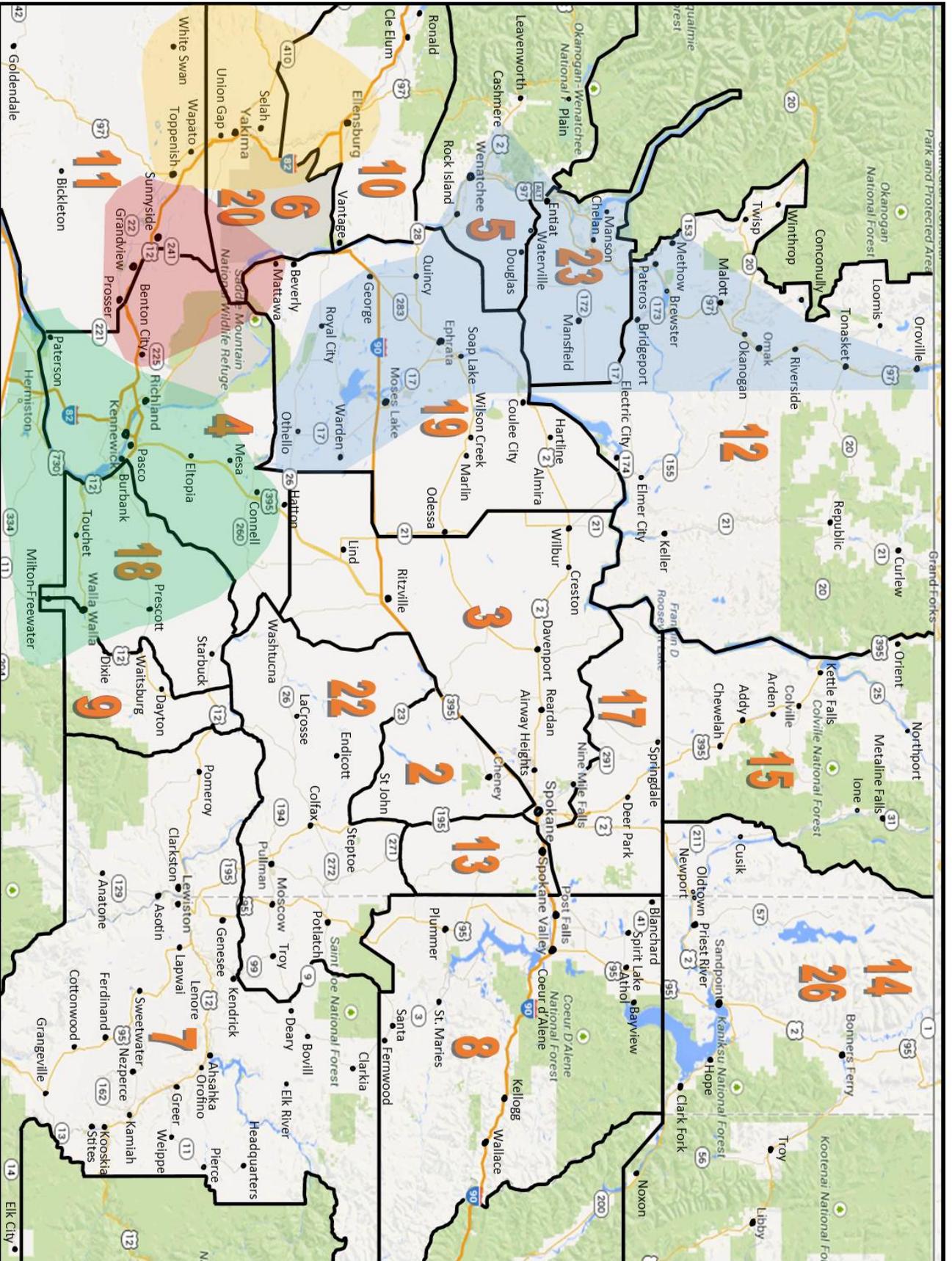
1. The WSEA 92 Committee meetings should not be so formally structured that free discussion about a new idea is discouraged. Any new idea has an opportunity to be presented to a WSEA 92 Standing Committee for discussion. Communication has proven more important than parliamentary procedure.
2. That informal meetings of DCMs from neighboring Districts have been valuable for the exchange of ideas and the clarification of issues.
3. The Twelve Traditions outline the means by which AA maintains its unity and relates itself to the world about it. The Twelve Concepts define the working relationship between the groups, the GSC, and the GSB. Both the Traditions and Concepts should be actively referenced, and their principles applied within WSEA 92's service structure.
4. Motions intended for inclusion on WSEA 92 Assembly agendas in April or October should be introduced at either the January or July Quarterly meetings to insure ample time for their review, discussion and clarification.

In summary, the WSEA 92 Committee meetings, in our experience, have been opportunities for learning and growing within our Fellowship and are the ideal place to work on the unity of our area. The quality of these meetings has often been directly proportional to the participation and preparation of the individual members. We hope these thoughts will be helpful to new and future DCMs on the WSEA 92 Committee.

CONDENSED DISTRICT LOCATION GUIDE FOR WSEA 92

District 1	Vacant
District 2	South Spokane County: South Spokane, Medical Lake, Cheney.
District 3	NW Spokane, SW Steven's and Lincoln Counties, Ritzville, Davenport, Wilbur, Crescent.
District 4	Benton, Franklin Counties: Tri-Cities.
District 5	Wenatchee, Leavenworth.
District 6	Yakima, Selah, Union Gap.
District 7	SE Washington, Clarkston, Asotin, Pomeroy, Garfield County. NE Idaho, Lewiston, Riggins, Clearwater, Idaho Counties.
District 8	N. Benewah, Shoshone Counties, Kootenai County, Coeur d'Alene.
District 9	Greater Walla Walla metropolitan area and Milton Freewater, Oregon.
District 10	Kittitas County: Ellensburg, Cle Elum.
District 11	Lower Yakima Valley: Sunnyside, Toppenish, Grandview, Prosser.
District 12	S Okanogan and Ferry Counties: Okanogan, Omak, Brewster, Oroville, Methow Valley, Republic, Tonasket.
District 13	Spokane Valley (East of Spokane): Millwood, Opportunity, Dishman.
District 14	N Idaho, Bonner and Boundary Counties: Sandpoint, Newport, Libby, Troy, Noxon, Mt
District 15	NE Washington: Stevens County, Kettle Falls, Colville, Chewelah.
District 16	Non-geographic Spanish speaking
District 17	NE Spokane, Deer Park.
District 18	Vacant
District 19	Moses Lake, Othello, Soap Lake, Quincy.
District 20	Yakima, Naches.
District 21	Non-geographic Spanish speaking
District 22	SE. Washington, Pullman, Colfax, Whitman, County N. Central Idaho, Moscow, Troy, Potlatch, Latha County.
District 23	Chelan, Manson
District 24	Non-geographic Spanish speaking
District 25	Non-geographic Spanish speaking
District 26	N Idaho, Bonner and Boundary Counties: Sandpoint, Newport, Libby, Troy

WASHINGTON STATE EAST AREA 92—DISTRICT MAP



Latino District Color Legend: 16, 21, 24, 25

Updated: 11/22/2020

ABBREVIATIONS & ACRONYMS

AA	Alcoholics Anonymous
AAWS	Alcoholics Anonymous World Service
Alt	Alternate
BTG	Bridging the Gap
CPC	Cooperation with the Professional Community
DCM	District Committee Member
GSB	General Service Board
GSC	General Service Conference
GSO	General Service Office
GSR	General Service Representative
GV	Grapevine
GVL	Grapevine and Literature
GvR	Grapevine Representative
IC	International Convention
LV	La Viña
NL	Newsletter
PI	Public Information
PNC	Pacific Northwest Conference
PRAASA	Pacific Region Alcoholics Anonymous Service Assembly
PRF	Pacific Region Forum
RLV	La Viña Representative
WSEA 92	Washington State East Area 92

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Introduction

It is the intent of this WSEA 92 Handbook (Handbook) to serve as a reference guide to the trusted servants of WSEA 92. This Handbook sets forth the responsibilities and the allocation of funds approved by prior Assembly motions for each to carry out their respective service duties. It should be stressed that this information is meant to supplement, not replace, the AA Service Manual, which the Washington Area 92 Assembly accepted as a guideline in 1995. However, Areas differ in structure, size, service positions and duties, and it is therefore important to understand what our Area Committee is and how each part relates to the other. Service descriptions have been compiled from the experiences and suggestions of members who, in previous years, held these specific service positions. Attention has been given to address items which are unique to WSEA 92, keeping in mind that like those found in the AA Service Manual, are suggested only. Some descriptions are more detailed than others due to the more diverse nature of their duties. While every effort was made to be as accurate as possible, it should be understood that changes and flexibility in the carrying out of any service responsibility should always be a consideration and should not restrict anyone from carrying out their respective service functions. In order to better serve the Spanish-speaking members of WSEA 92 the Handbook is available Spanish.

1.0 WSEA 92 Committee

The WSEA 92 Committee consists of the following members:

- Six WSEA 92 Elected Officers
- Nine WSEA 92 Appointed and Standing Committee Chairpersons
- All District Committee Members (DCMs)

The WSEA 92 Committee meets quarterly: January, April, July and October. It is general practice for districts to host quarterly meetings of the Area. The purpose of these meetings is to discuss the business of the Area, maintain an open line of communication through sharing sessions and reports given at the event(s) and provided to the Area Secretary and monthly to the Area Newsletter Chair, and to formulate and approve motions to be added to the agenda of the Area Assemblies.

2.0 WSEA 92 Assemblies

The two WSEA 92 Assemblies are held annually, typically for three days on the third weekend of April and October. Friday afternoon and evening include Workshop panels, DCM Roundtable and GSR Orientation, Sub-Committee meetings, ice cream social and an Ask It Basket (chaired by the present Delegate). A GSR Orientation will be held, provided that a sufficient number of GSRs have not attended a GSR school prior to the assembly. If a majority of the GSRs in attendance have completed a GSR school, a Roundtable session will be held. Saturday is an all-day business meeting which includes reports from WSEA 92 Elected Officers, WSEA 92 Committees and ad hoc Committees (if appointed). A GSR sharing session begins at 11:00 AM, followed by discussion and voting on unfinished and new business. At the April Pre-Conference Assembly, the General Service Conference agenda items are discussed.

At the October non-election Assembly, the WSEA 92 inventory will be held. The WSEA 92 Secretary will ensure that the minutes from the Area Assembly are available to the Area inventory ad hoc committee prior to December 31st of the Inventory year. A follow up report will be given at the following April Pre-Conference Assembly. The Area Secretary will send a copy of the minutes of the inventory electronically or via regular mail to the Area Committee, including DCMs and the DCMs will ensure that the information is forwarded to the GSRs by December 31 of the inventory year.

WSEA 92 requires that all floor motions presented at WSEA 92 Assemblies and Quarterlies be submitted by the maker of the motion, with copies to be placed into all WSEA 92 Committee and DCM mailboxes by noon Saturday, with Spanish translations made available to Spanish speaking Districts. All motions not specifying an effective date, if passed, take effect at the end of the Assembly at which they are passed. Saturday evening will include a dinner and/or other host committee activities. The voting body consists of currently serving WSEA 92 Elected and Appointed Officers, Standing Committee Chairpersons, DCMs, and GSRs (or alternates in their absence). A guest speaker is scheduled following the spiritual breakfast Sunday morning (chaired by the Host Committee). If business was not concluded on Saturday it will continue after the spiritual breakfast. The recordings of the speakers at WSEA 92 Assemblies are for archival purposes only. A detailed description of Assembly meeting activities is outlined in the AA Service Manual.

Area Officer reports will be five minutes at WSEA 92 Assemblies except Delegate and Treasurer which have unlimited time.

2.1 Hosting WSEA 92 Assemblies

- A. The Spring Pre-Conference Assembly dates cannot conflict with the General Service Conference dates and need to be considerate of the Delegate's travel arrangements to the General Service Conference. The Host Committee will coordinate with the WSEA 92 Delegate for available Assembly dates.
- B. The WSEA 92 Committee will invite the Pacific Region Trustee to Chair the 3rd Legacy Procedure at the Election Assembly and to speak at the Sunday Morning Spiritual Breakfast. The WSEA 92 Committee will pay for travel, lodging, meals, and full registration for the Pacific Region Trustee from the WSEA 92 General Fund.
- C. The WSEA 92 Alternate Chairperson, serving as WSEA 92 Assembly Coordinator, shall provide past assembly reports and compile attendance numbers of GSRs and DCMs. These numbers will be averaged and used by the new Host Committee for the purpose of reviewing budgeted cost and procedures of eight prior WSEA 92 Assemblies. A WSEA 92 Assembly-planning worksheet is attached to the Hosting Handbook.
- D. The Host Committee will reserve a facility sufficient to meet WSEA 92 Assembly hosting criteria, with the WSEA 92 Alternate Chair receiving a copy of the contract. The host facility needs to comfortably provide for the average attendees of the previous eight assemblies. The Host Committee will calculate all expenses before the WSEA 92 Assembly and try and to achieve a break-even amount, taking into consideration gratuities and tax on meals. The Host Committee is responsible for all bookkeeping and accounting, providing WSEA 92 with a final payment date after completion of the WSEA 92 Assembly.

The floor plan will be discussed with the WSEA 92 Alternate Chair to ensure adequate seating for all Districts. The floor plan shall include a head table with 7 chairs to seat the WSEA 92 Elected Officers and the WSEA 92 Secretary. An additional table shall be used with eight chairs to seat the WSEA 92 Appointed Committee Chairs. A microphone shall be placed in the center of the head table. The Host Committee will ensure that there is a secure room to house the WSEA 92 Archives.

- E. For archival purposes, the Host Committee will provide an audio system with arrangements for recording all WSEA 92 Assembly functions. The Host Committee will also coordinate with the Translation Committee Chair to provide audio translation equipment and translators. The Host Committee is responsible for having a projector screen available for WSEA 92 Assembly motions.
- F. The DCM and GSR Orientations and/or Roundtables will be made available for all who wish to attend. GSR Orientations will be chaired by the WSEA 92 Alt. Delegate and DCM Orientations will be chaired by the WSEA 92 Chair, with Roundtables chaired by the hosting DCM and GSR.

- G. WSEA 92 Assembly registration flyers shall be distributed and placed on the WSEA 92 Website and WSEA 92 Newsletter in ample time for pre-registration (90 – 120 days prior to the Assembly date). Information on flyers shall include the date, pricing (registration fees, meal fees and options), mailing address for registration form, maps, contact phone numbers, lodging, and information regarding alternate housing. The registration form shall also include to whom the payment shall be made.
- H. The Host Committee shall have volunteers to help with making arrangements for coffee, lodging, and meals.
- I. A final report from the Assembly Host Committee, including a breakdown of attendance (GSRs, DCMs, Past Delegates, and members of the WSEA 92 Committee) and a completed Assembly financial report, using the Hosting Handbook template, are due to the WSEA 92 Alternate Chair by December 1st for October Assemblies and June 1st for April Assemblies.

2.2 WSEA 92 Quarterlies

Two WSEA 92 Quarterlies are held each year, one in January and the other in July. Friday afternoon and evening include Workshop panels, DCM Orientation (January), DCM Roundtable (July), Sub-Committee meetings and an ice cream social. A GSR Orientation will be held in January, provided that a sufficient number of GSRs are attending and have not attended a GSR school prior to the Quarterly. If a majority of the GSRs in attendance have completed a GSR school, a Roundtable session will be held. Saturday is an all-day business meeting which includes reports from WSEA 92 Elected Officers, WSEA 92 Committees and ad hoc Committees (if appointed). A DCM sharing session is followed by discussion and voting on unfinished and new business. The DCM and GSR Orientations and/or Roundtables will be made available for all who wish to attend. GSR Orientations will be chaired by the WSEA 92 Alternate Delegate and DCM Orientations will be chaired by the WSEA 92 Chair, with Roundtables chaired by the hosting DCM and GSR.

Area Officer reports will be five minutes at WSEA 92 Quarterlies except Delegate and Treasurer which have unlimited time.

2.3 Hosting the WSEA 92 Quarterlies

- A. The WSEA 92 Alternate Chairperson, serving as WSEA 92 Quarterly Coordinator, shall provide past Quarterly reports and compile attendance numbers of DCMs and attending GSRs. These numbers will be averaged and used by the new Host Committee for the purpose of reviewing budgeted cost and procedures of eight prior WSEA 92 Quarterlies. A WSEA 92 Quarterly planning worksheet is attached to the Hosting Handbook.
- B. The Host Committee will reserve a facility sufficient to meet WSEA 92 Quarterly hosting criteria, with the WSEA 92 Alternate Chair receiving a copy of the contract. The hosting facility needs to comfortably provide for the average attendees of the previous eight Quarterlies. The Host Committee will calculate all expenses before the WSEA 92 Quarterly and try and to achieve a break-even amount, taking into consideration gratuities and tax on meals. The Host Committee is responsible for all bookkeeping and accounting, providing WSEA 92 with a final payment date after completion of the WSEA 92 Quarterly.
- C. The floor plan will be discussed with the WSEA 92 Alternate Chair to ensure adequate seating for all Districts. The floor plan shall include a head table with 7 chairs to seat the WSEA 92 Elected Officers and the WSEA 92 Secretary. An additional table shall be used with eight chairs to seat the WSEA 92 Appointed Committee Chairs. A microphone shall be placed in the center of the head table. The Host Committee will ensure that there is a secure room to house the WSEA 92 Archives.
- D. For archival purposes, the Host Committee will provide an audio system with arrangements for recording all WSEA 92 Quarterly functions. The Host Committee will also coordinate with the

- Translation Committee Chair to provide audio translation equipment and translators. The Host Committee is responsible for having a projector screen available for WSEA 92 Quarterly motions.
- E. The DCM and GSR Orientations and/or Roundtables will be made available for all who wish to attend. GSR Orientations will be chaired by the WSEA 92 Alternate Delegate and DCM Orientations will be chaired by the WSEA 92 Chair, with Roundtables chaired by the hosting DCM and GSR.
 - F. WSEA 92 Quarterly registration flyers shall be distributed and placed on the WSEA 92 Website and WSEA 92 Newsletter in ample time for pre-registration (90 – 120 days prior to the Quarterly date). Information on flyers shall include the date, pricing (registration fees, meal fees and options), mailing address for registration form, maps, contact phone numbers, lodging, and information regarding alternate housing. The registration form shall also include to whom the payment shall be made.
 - G. The Host Committee shall have volunteers to help with making arrangements for coffee, lodging, and meals.
 - H. A final report from the Quarterly Host Committee, including a breakdown on attendance (GSRs, DCMs, Past Delegates, and members of the WSEA 92 Committee) and a treasurer's report, using the Hosting Handbook template, are due to the WSEA 92 Alternate Chair by March 1st for the January Quarterly and September 1st for the July Quarterly.

3.0 General WSEA 92 Funding

In order to satisfy WSEA 92's legal financial responsibilities for fully and properly reporting income and expenses, WSEA 92 has received a non-profit tax-exempt status of 501 (c)(3). WSEA 92 is supported by member contributions. To keep the fellowship informed, the WSEA 92 Treasurer submits a quarterly report including the income and budgeted expenses for the previous quarter. The WSEA 92 Treasurer shall send the report to the WSEA 92 Newsletter, for general membership publication, and to the DCMs, for distribution to GSRs.

Financial Software

WSEA 92 Treasurers will utilize QuickBooks Online to record and report all Area financial transactions, including expenses, contributions, monthly bank reconciliations and financial statements and that no one be authorized to change or discontinue the use of accounting software without discussing it first with the Finance Committee, and then submitting a recommendation to the elected Area officers for consideration.

Some of the expenditures approved by WSEA 92 Assembly actions are:

- A. A separate savings account shall be financed up to the goal of \$2500, which shall be maintained as a Reserve Fund.
- B. A maximum of \$1,000 seed money shall be loaned from the WSEA 92 General Fund to each WSEA 92 Assembly Host Committee to help meet expenses incurred prior to each WSEA 92 Assembly. The seed money loaned by WSEA 92 is to be returned in its entirety to the WSEA 92 General Fund at the conclusion of each WSEA 92 Assembly where it will be available for use by the next Host Committee.
- C. A maximum of \$300 seed money shall be loaned from the WSEA 92 General Fund to each WSEA 92 Quarterly Host Committee to help meet expenses incurred prior to each WSEA 92 Quarterly. The seed money loaned by WSEA 92 is to be returned in its entirety to the WSEA 92 General Fund at the conclusion of each WSEA 92 Quarterly, where it will be available for use by the next Host Committee.
- D. A maximum of \$200 seed money shall be loaned from the WSEA 92 General Fund to the Pacific Northwest Conference (PNC) Host Committee, as required, to help meet expenses incurred prior to the PNC. The seed money loaned by WSEA 92 is to be returned in its entirety to the WSEA 92

General Fund at the conclusion of the PNC, where it will be available for use by the next PNC Host Committee.

- E. When each WSEA 92 Assembly or Quarterly has surplus funds over expenses and seed money, the surplus funds shall be put into the WSEA 92 General Fund within 60 days following the end of each WSEA 92 Assembly or Quarterly.
- F. The WSEA 92 Committee will invite our Pacific Region Trustee to chair the 3rd Legacy Procedure at the WSEA 92 October Election Assembly and to speak at the Sunday Morning Spiritual Breakfast. The WSEA 92 Committee will pay for travel, lodging, meals, and full registration for the Pacific Region Trustee from the WSEA 92 General Fund.
- G. WSEA 92 will allow two hours for a WSEA 92 Inventory during non-election October Assemblies. The WSEA 92 Inventory Committee will be chaired by the most recent Past Delegate. He or she will perform the Inventory and will be funded by the WSEA 92 General Fund. The inventory will contain three to five questions coming from any or all of the following: Home Groups, GSR Roundtable meetings, DCM Roundtable meetings, or from the WSEA 92 Committee. A follow-up report will be given at the following April Pre-Conference Assembly.
- H. WSEA 92 will fund the hosting of the Regional Archives workshops every three years. Funds will be taken from the WSEA 92 General Fund.
- I. Regarding audio and video teleconferencing applications (TLCF) and their expense, the Area's purchased application will be considered the default TLCF and will be used by the Area and its officers. Any Area officer wishing to use an application other than the default shall incur the expense personally.
- J. Any incoming or outgoing WSEA 92 officers will be reimbursed (if necessary) for mileage, registration costs, and copies to facilitate the transition of materials and information from outgoing trusted servant to the incoming trusted servant.
- K. The Area elected and appointed officers are reimbursed for expenses listed in their service position descriptions. Travel mileage is reimbursed on the actual total mileage (roundtrip) at 80% of the current IRS Business Standard Mileage Reimbursement Rate.
- L. The Area Standing Committee officers are reimbursed for expenses listed in their service position descriptions. Credit lines on these committees are for carrying out the services for that committee (literature). Communication expenses are paid on the basis of bills submitted to the Area Treasurer and are not included in the credit lines. Travel mileage is reimbursed on the actual total mileage (roundtrip) at 80% of the current IRS Business Standard Mileage Reimbursement Rate.

4.0 District Committee Members (DCM)

The District Committee Member (DCM) is an essential link between the group GSR and the WSEA 92 Delegate to the General Service Conference. As leader of the District Committee, made up of all GSRs in the District, the DCM is exposed to the group conscience of that District. As a member of the WSEA 92 Committee, he or she is able to pass on the District's thinking to the WSEA 92 Delegate and the WSEA 92 Committee.

The DCM's verbal report, given during DCM sharing, will be included in the official business at WSEA 92 Assemblies and Quarterlies.

Qualifications

- The DCM has usually served as a GSR and is elected by other GSRs to take responsibility for District activities. If the person chosen is a current GSR, a new GSR should be elected to fill his or her position.
- A DCM should have enough sobriety (generally four or five years) to be eligible for election as WSEA 92 Delegate.

- He or she also needs to have the time and energy to serve the District well.

Duties

The DCM’s Service is primarily that of two-way communication. The DCM:

- Regularly attends all District meetings and WSEA 92 Quarterlies and Assemblies.
- Receives reports from the Groups through GSRs and through frequent personal contacts with Groups in the District.
- Holds regular meetings of all GSRs in the District.
- Keeps GSRs informed about General Service Conference activities, including setting up opportunities for the Delegate’s General Service Conference report.
- Ensures that GSRs are acquainted with the AA Service Manual, the Twelve Concepts for World Service, the General Service Office bulletin Box 4-5-9, workbooks and guidelines from the General Service Office, and any other service material.
- Helps GSRs make interesting reports to Groups and encourages them to bring new AA members to service events.
- Keeps Groups informed about General Service Conference-approved and other literature.
- Organizes workshops and/or sharing sessions on service activities.
- Regularly keeps in touch with the Alternate DCM and the WSEA 92 Delegate, including sending District minutes to the WSEA 92 Delegate and WSEA 92 Alternate Delegate, and exchanges them with other Districts.
- Brings Traditions problems to the attention of the WSEA 92 Delegate.
- Makes a regular practice of talking to Groups (new and old) on the responsibilities of general service work.

5.0 WSEA 92 Elected Officers

WSEA 92 Delegate	WSEA 92 Alternate Delegate
WSEA 92 Chairperson	WSEA 92 Alternate Chairperson
WSEA 92 Treasurer	WSEA 92 Alternate Treasurer

These six positions are elected by the voting body of the WSEA 92 Assembly to serve two-year terms. These terms coincide with the WSEA 92 Delegate’s General Service Conference Panel. The elections are held at the WSEA 92 October Election Assembly during odd-numbered years. Attendance at WSEA 92 Quarterlies and Assemblies by the WSEA 92 Committee Members is vital to the functioning of WSEA 92 business. The newly elected WSEA 92 Officers will meet as the WSEA 92 Appointed Officers Selection Committee on the first Saturday of December of the election year to review resumes and select Appointed and Standing Committee Officers for the next two-year rotation (Archivist four-year rotation). After the selections are complete, the newly appointed Officers will be presented for affirmation by the WSEA 92 Chairperson at the first January Quarterly meeting of the new rotation. Resumes for appointed Officer service positions will be requested at the WSEA 92 October Election Assembly by the WSEA 92 Chairperson. The deadline for receiving Appointed Officer resumes will be the Sunday before Thanksgiving.

In addition to the more specific duties of each position, it should be noted that all Officers are often available to participate at workshops and other service activities as needed or requested.

Alternate Elected Officers and Standing Committee Co-Chairs

In WSEA 92, it is helpful to elect alternates for the elected service positions of Delegate, Chair and Treasurer and to select Co-Chairs for the Standing Committees. The alternates and co-chairs provide continuity to the service positions and committees they serve. In WSEA 92 Alternate Elected Officers and

Standing Committee Chairs being members of the Area Committee, are voting members at Area Assemblies and Quarterlies, whereas Standing Committee Co-Chairs are not. Qualifications of elected alternates are generally the same as the qualifications for the positions they may be called upon to assume. Standing Committee Co-Chairs have the opportunity to gain knowledge and experience from the Standing Committee Chair, be able to provide assistance to the Committee they serve and to be a qualified candidate for committee chair at time of rotation.

6.0 WSEA 92-Officer Service Descriptions

6.1 WSEA 92 Delegate

The Delegate has a demanding Service, not only because a large amount of time and work are involved, but because it is the Delegate's responsibility to serve the US/Canada Conference as a whole. As a voting member of the General Service Conference, the Delegate brings to its deliberations the experiences and viewpoints of his or her own area. The WSEA 92 Delegate is not representative of their area in the usual political sense; after hearing all points of view and becoming fully informed during General Service Conference discussion, the WSEA 92 Delegate votes in the best interests of AA as a whole.

The WSEA 92 Delegate is elected during the October Election Assembly, which is held on odd numbered years. Qualified members from WSEA 92 are selected by *The Third Legacy Procedure* and take their position on January 1st of the following even year.

The WSEA 92 Delegate serves one term of two years, and the General Service Conference strongly recommends that a Delegate serve only one term — with the exception of an Alternate Delegate who, after attending one General Service Conference in place of the Delegate, may be elected to serve a full term.

Qualifications

- Several years of active participation in local and WSEA 92 affairs, as a GSR and as a WSEA 92 Committee Member.
- Time available, not only for the week-long General Service Conference meeting in April, but for all the efforts needed before and after the General Service Conference.
- Five or six years of continuous sobriety.
- The ability to make and take suggestions — and criticisms.
- Have “Basic+” computer skills.
- Experience in chairing meetings.
- Knowledge of AA affairs, and of where to find the correct information when they do not know the answers.
- Thorough familiarity with the Twelve Traditions and the Twelve Concepts and how they apply to local problems.
- The ability to be open-minded, to sit down with AAs in WSEA 92 and with other delegates to discuss and act on matters vital to AA.

Duties

- Attend the annual General Service Conference meeting, fully prepared.
 - To help defray costs of the WSEA 92 Delegate attending the annual General Service Conference meeting, WSEA 92 will make a payment to the General Service Office in an amount at least equal to the minimum amount set forth by the General Service Conference.
 - Book airline flight to GSC as soon as possible after October Assembly.
- Communicate the actions of the General Service Conference to the WSEA 92 Committee members and encourage them to pass on this information, and the WSEA 92 Delegate's enthusiasm, to Groups

and to Intergroups/Central Offices.

- Be prepared to attend all WSEA 92 and regional service meetings and assemblies applicable to his/her respective area.
- Provide leadership in solving local problems involving the AA Traditions.
- Remind GSRs to inform Groups and individuals about AA Grapevine and Conference-approved literature.
- Cooperate with the General Service Office in obtaining information, making sure that up-to-date information reaches the General Service Office.
- Work closely with WSEA 92 Committee members and WSEA 92 Officers, sharing experience throughout the year.
- Assume added responsibility if the WSEA 92 Chairperson and WSEA 92 Alternate Chairperson are unable to serve. If a WSEA 92 Committee is not functioning effectively, the WSEA 92 Delegate may take an active role in remedying the situation.
- Keep the WSEA 92 Alternate Delegate fully informed and active, so that the WSEA 92 Alternate Delegate can replace the WSEA 92 Delegate in an emergency.
- Late in the second year of the term, work with the newly elected WSEA 92 Delegate to pass along a basic knowledge of the General Service Conference proceedings.

Expenses reimbursed by WSEA 92:

1. The Annual General Service Conference:
 - out-of-pocket expenses in the amount of \$500.00 (advance)
 - reasonable expenses, to be determined by WSEA 92 Treasurer.
 - a. if the WSEA 92 Delegate is elected to a General Service Committee Chair position which requires an additional trip to the General Service Office, the WSEA 92 Delegate will be reimbursed for reasonable expenses, not to exceed \$200.
2. Delegate's reports to the Districts
3. Pacific Region Alcoholics Anonymous Service Assembly (PRAASA)
4. Pacific Regional Forum (PRF)
5. Pacific Northwest Conference (PNC)
6. Area 92 Quarterly meetings and Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
7. Communication Expenses
 - a. Postage, envelopes and copies

6.2 WSEA 92 Alternate Delegate

The General Service Conference recommends that all areas elect alternate delegates. In WSEA 92 the Alt Del also serves as the WSEA 92 Registrar. As the Alt Del he/she receives all of the correspondence from the General Service Office regarding the General Service Conference that is sent to all area alt Delegates, ensuring that he/she is informed in the event it becomes necessary to assume the Delegate's duties. Should the Delegate be unable to perform his/her duties, the Alternate Delegate shall assume those responsibilities and be reimbursed for expenses as specified in section 6.1. The alt Del coordinates with and assists the Delegate with conference and Area issues as needed and is available to chair or work special projects or committees as requested by the Delegate or Area Chair. He/she provides progress reports on activities and assigned projects at Area Quarterlies and Assemblies.

Qualifications

- Five or six years of continuous sobriety.
- Have the time to serve and the ability to travel within WSEA 92.
- Several years of active participation in local and WSEA 92 affairs, as a GSR and as a committee member.
- Time available, in the case of the Del not being able to attend the GSC or is unable to serve the Alt Del will not only have time for the week-long Conference meeting in April but for all the efforts needed before and after the Conference.
- The ability to make and take suggestions — and criticisms.
- Have “Basic+” computer skills.
- Experience in chairing meetings.
- Knowledge of AA affairs, and of where to find the correct information when they do not know the answers.
- Thorough familiarity with the Twelve Traditions and the Twelve Concepts and how they apply to local problems.
- The ability to be open-minded, to sit down with AAs in WSEA 92 and with other delegates to discuss and act on matters vital to AA.

Duties

As Alt Del

- Attend the annual Conference meeting in the event that the WSEA 92 is unable to serve at the GSC.
 - To help defray costs of the WSEA 92 Alt Delegate attending the annual Conference meeting, WSEA 92 will make a payment to the General Service Office in an amount at least equal to the minimum amount set forth by the General Service Conference.
- Assume the WSEA 92 Delegate duties as listed in section 6.1, if the WSEA 92 Delegate is no longer able to serve.
- Following receipt of a DCM’s completed GSR School Request form (available on the WSEA 92 website), the WSEA 92 Alternate Delegate facilitates scheduling and conducting District GSR Schools. He/she determines past WSEA 92 Delegate availability, forwards the final date, time, location, venue, and selected faculty to the WSEA 92 Alternate Chairperson for inclusion in the WSEA 92 event calendar.

As Registrar

- Provides guidance to DCMs, Alternate DCMs, or District Registrars in the preparation and submission of the “AA New Group Form,” and the “AA Group Information Change Form” to the General Service Office Records Dept. The WSEA 92 Alternate Delegate may provide the direct entry of this information into the General Service Office’s database, bypassing the need for mailing the forms.
- Produces, on an annual basis, detailed Group information sheets for all Groups by District and distributes these to the respective DCMs at the January Quarterly. To protect member anonymity, all requests for Group information are routed to the Alternate Delegate, to determine compliance with the WSEA 92 confidentiality requirements, as outlined below.
 1. Lists (Group and member information)
 - a. Full lists to the WSEA 92 Delegate, Area Treasurer, Alternate Treasurer and General Service Office
 - b. Partial lists, as needed, to WSEA 92 Officers, WSEA 92 Secretary, WSEA 92 Newsletter Editor, WSEA 92 Chairperson, and DCMs
 2. Labels for mailing (group and member information)
 - a. Newsletter Editor, Area Secretary, and Area Chairperson

- The Registrar is available to assist District Trusted Servants and the WSEA 92 Committee in response to questions regarding information contained in the General Service Office database.

Expenses reimbursed by WSEA 92:

1. Area 92 Quarterly meetings and Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Communication Expenses
 - a. Postage, envelopes and copies

6.3 WSEA 92 Chairperson

The Chairperson, more than any other officer, keeps the Delegate informed about what is going on in the Area, and makes sure that Area Committee Members are aware of what goes on in AA World Services. The Chairperson assumes a leadership role within the Area by staying in contact with Area Officers and Area Committee Members, assuring that their needs are being met. Between business meetings, the Chairperson stays in close contact with the Area Appointed Committee Chairs offering support, encouragement, and guidance. The Area Chairperson keeps the Alternate Chairperson informed, receives GSR minutes, and corresponds with the Districts regarding their problems and concerns.

Qualifications:

- A solid period of sobriety (minimum 3-5 years)
- Have the time to serve and the ability to travel within WSEA 92.
- Experience in Group, Institutional, and/or Area affairs
- A sound understanding and appreciation of the Steps, Traditions, and Concepts, experience gained through applying these guiding principles successfully to local problems.
- Have “Basic” computer skills.
- Communication skills, leadership qualities, and sensitivity to the wishes of the local Area are also important.
- An understanding of parliamentary procedure.

Duties:

- Responsible for the smooth running of Area Assemblies and Quarterlies.
- Will set the agenda for all Area business meetings.
- Responsible for chairing two WSEA 92 Quarterly business meetings and two WSEA 92 Assemblies.
- Will chair the new rotation meeting for the selection of Area Appointed Committee positions
- Will appoint, as necessary, ad-hoc committees to address specific issues relevant to area business.
- Oversees Friday evening committee, orientation and round table meetings.

Expenses reimbursed by WSEA 92:

1. Area 92 Quarterly meetings and Assemblies (need to find motion if there is one)
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Meeting to select Appointed and Standing Committee Chairs.

3. Pacific Northwest Conference (except in the years that an International Convention is held)
4. Communication Expenses
 - a. Postage, envelopes and copies

6.4 WSEA 92 Alternate Chairperson

WSEA 92 finds it helpful to select alternates for all committee officers, especially for the chairperson. The alternates can provide continuity at the area level and are seated as voting members. In this as in all other levels of service, alternates are encouraged to participate in committee activities as fully as possible. Qualifications of alternates are generally the same as the qualifications for the positions they may be called upon to assume.

In WSEA 92 the Alt Chair also serves as the WSEA 92 Website Committee Chair. As Alt Chair he/she communicates with the Chairperson on information pertinent to the Area. As Alt Chair he/she oversees and reports on area Website activity, as described in the Website Guidelines of WSEA 92.

Qualifications:

- A solid period of sobriety (minimum 3-5 years)
- Have the time to serve and the ability to travel within WSEA 92.
- Experience in group, institutional, and/or area affairs.
- A sound understanding and appreciation of the Steps, Traditions, and Concepts, experience gained through applying these guiding principles successfully to local problems.
- Have "Basic" computer skills.
- Communication skills, leadership qualities, and sensitivity to the wishes of the local area are also important.
- An understanding of parliamentary procedure.

Duties

As Alt Chair

- Chairs the DCM sharing and report session at Area Quarterly meetings and WSEA 92 Assemblies.
- Oversees, coordinates and meets with the Assembly and Quarterly Host Committees.
 - See section 2.1 (C) for host committee responsibilities.
- Facilitates the Assembly DCM/GSR sharing session.
- Facilitates the Assembly GSR Roundtable session.
- Verifies final Assembly and Quarterly meeting room setup.
 - See Assembly and Quarterly Facility Setup Guideline

As Website Committee Chair

- Will chair the Website Committee meetings.
- Prior to the yearly General Service Conference, the Website Chair will facilitate discussions regarding Conference Agenda items relating to Website and or Internet use and policy.
- Participates in and chairs Website Committee meetings at WSEA 92 Assemblies and Quarterlies
- Chairs web committee conference call meetings when needed.
- Will Establish a six-person non-funded, rotating Website Committee.
 - Three members rotating on even years after three years of service with an option to serve an additional three-year term.
 - Three members rotating on odd years after three years of service with an option to serve an additional three-year term.

Expenses reimbursed by WSEA 92:

1. Website costs (ISP/IPP & Domain Name) expenses
2. All Area 92 Assemblies and Area Committee Quarterlies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
3. Meeting to select Appointed and Standing Committee Chairs
 - a. Travel
4. Communication Expenses
 - a. Postage, envelopes and copies
5. Assembly and Quarterly planning meetings, as necessary
 - a. Travel
 - b. Lodging

6.5 WSEA 92 Treasurer

The Area Treasurer is the guardian of the WSEA 92 treasury and informs the Area of all financial matters. Additionally, the Treasurer will survey and point out all money-related issues as they arise. The Treasurer communicates with the Alternate Treasurer on a regular basis regarding the expenses and income of Area financial transactions. The Treasurer also serves as a Finance Committee member in both, preparing the annual budget and providing information pertaining to the yearly audit to be conducted at the end of the first fiscal quarter.

The audit report is prepared to reflect the findings and recommendations of the committee. If no irregularities are found, the report is dated and signed by the chairman and all the members of the committee.

The treasurer is responsible for the preparation of a budget, which is an itemized summary of anticipated income and expenses of the upcoming fiscal or administrative year. The budget is prepared based on experience and facts as recorded in the financial records. The Treasurer works closely with the finance committee during the year to look ahead for budget needs.

As a reference, the Treasurer will refer to the “WSEA 92 Treasurer’s Monthly Guideline” for a complete detail of the management of Area expenses and payments. The Area Treasurer will additionally have access to the “WSEA 92 Accounts Book” which includes Area secured account and password information. The Accounts Book will only be viewable by the Area Treasurer.

Qualifications

- A solid period of sobriety (minimum 3-5 years)
- Have the time to serve and the ability to travel within WSEA 92.
- Experience in accounting, bookkeeping and the use of QuickBooks Online.
- Have “Basic+” computer skills.
- Experience in Group, District, Institutional, and/or Area affairs
- Communication skills and leadership qualities
- An understanding of parliamentary procedure

Duties

- Keep financial records for the Area and report on the financial status of the Area at Assemblies and Quarterlies. In most cases, the Treasurer is responsible for encouraging contribution support for Area and GSO services
- Record all Area expenses.

- Keep organized files of reimbursement forms with their attached receipts.
- Shall organize physical expense files and prepare electronic reports for the annual audit of WSEA 92 finances.
- Prepare budget of Area finances reportable by the April Assembly.
- Pay Area bills in accordance with the Treasurer's Monthly Guideline
- File, or cause to be filed, annual WSEA 92 taxes with the IRS.
- Reimburse Area Delegate for qualified expenses.
- Reimburse Area elected and appointed officers for qualified expenses within determined budgets.
- Pay GSO for the Delegate's attendance at the GSC (first week of January)
- Reimburse Pacific Regional Trustee for travel and attendance at Area election Assembly.
- Book and pay for hotel reservations for Quarterlies and Assemblies for Area Elected and Appointed officers.

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Meeting to select Appointed and Standing Committee Chairs
 - a. Travel
3. Communication Expenses
 - a. Postage, envelopes and copies

6.6 WSEA 92 Alternate Treasurer

The WSEA 92 Alternate Treasurer is the custodian of WSEA 92 contributions. The Alternate Treasurer is responsible for managing the financial income and outflows of Area transactions and may share a portion of the Treasurer's duties for receipt of group contributions or similar areas of responsibility. Coordinates with the Treasurer in encouraging contributions at the group level. Keeps abreast of the financial needs of the Area and the financial problems of the groups. Is available to participate in service functions to discuss our Seventh Tradition and to provide information on Area finances. Serves as the Area Finance Committee Chairperson, engaging a finance committee to review and, when necessary, research all Area financial matters.

Qualifications

- A solid period of sobriety (minimum 3-5 years)
- The time to serve and the ability to travel within WSEA 92.
- Experience in accounting, bookkeeping, and the use of QuickBooks Online.
- Have "Basic+" computer skills.
- Experience in Group, Institutional, and/or Area affairs.
- A sound understanding and appreciation of the Steps, Traditions, and Concepts.
- Communication skills and leadership qualities.
- An understanding of parliamentary procedure.

Duties

The Alternate

- Records all income transactions.

- Issues and files receipts by district
- Posts checks for current fiscal quarter by group, district and group number.
- Endorses checks and makes all bank deposits.
- ensures accuracy of group check(s), receipts and Area ledger.
- Assists Treasurer with managing finances for a separate savings account as a prudent "Reserve Fund"
- Works with the finance committee in reviewing finances quarterly to determine the feasibility of sending additional funds to GSO to support our Delegate.

As Finance Committee Chair

- Will chair the Finance Committee meetings.
- Prior to the yearly General Service Conference, the Finance Committee Chair will facilitate discussions regarding Conference Agenda items relating to AA finances and financial policy.
- Assists Treasurer and Finance Committee in preparation of the yearly Area audit and budget.
- Participates in and chairs Finance Committee meetings at WSEA 92 Assemblies and Quarterlies
- Chairs Finance Committee conference call meetings when needed.

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Meeting to select Appointed and Standing Committee Chairs
 - a. Travel
3. Communication Expenses
 - a. Postage, envelopes and copies
4. Travel for banking business (deposits, etc.)

7.0 WSEA 92 Standing Committee Chairpersons:

After the election assembly, the incoming WSEA 92 elected officers meet to select Standing Committee Chairpersons for a two-year term coinciding with the rotation of the WSEA 92 committee. These selections are made from past DCMs or other trusted servants who have made themselves available by submitting service resumes for consideration. After being selected by the elected officer selection committee they will assume their new service positions as of January 1st and be affirmed by the Area Committee at the following January Quarterly. Each new Standing Committee Chair is given full "Right of Participation," in WSEA 92 Quarterlies and Assemblies, as defined in Concept IV. If a Standing Committee Chairperson is unable to attend a Standing Committee Workshop, they ought to appoint a temporary substitute to attend in their place. The temporary substitute ought to be reimbursed at the same rate as the Standing Committee Chairperson, as listed in the WSEA 92 Handbook.

The following is a list of WSEA 92 Appointed officers

1. Archives Chair
2. Cooperation with Professional Community
3. Correctional Facilities
4. Grapevine & Literature
5. Newsletter Editor
6. Public Information
7. Secretary

8. Translation
9. Treatment and Accessibilities

We recognize that our service committees are vital to the health and growth of AA and serve as a way to reach the newcomer and inform the public and the Fellowship. Service committees ought to hold Standing Committee workshops four times per year, as a communication link for those involved in their area of service. In addition to the Standing Committee workshops, each committee and the Newsletter Editor may hold round table discussions at the Area Quarterlies and Assemblies for any interested AA member who would like to attend. Although each committee is separate and usually holds individual Committee Workshops, they sometimes combine with another committee for cost and travel considerations.

8.0 WSEA Appointed Officers and Standing Committee Chairpersons Service Descriptions

1. Appointed Area Committee Reports
 - a. Reports 5 minutes at WSEA 92 Quarterly and Assemblies

8.1 Area Secretary

The WSEA 92 Secretary is responsible for the WSEA 92 written records. Accurate minutes are of vital importance, as they constitute the permanent record of proposals, decisions, and reports of the WSEA 92 membership and the WSEA 92 Committee. The minutes are the *legal* record of the meetings of WSEA 92 and should be written as concisely as possible. The position is time-consuming and needs to be carried out on schedule, and the secretary needs to be sure that ample time is available. The Secretary position therefore requires time management skills. The duties of the position cannot be done quickly but instead requires a dedicated period of time to complete.

The WSEA 92 secretary is selected by the WSEA 92 Area Chairperson and appointed by the WSEA 92 selection committee.

The secretary appoints a permanent rotating handbook Committee made up of the Area Secretary and four AA members, this committee will be responsible for keeping the Area Handbook updated or revised as needed. The outgoing Area Secretary will be encouraged to be one of these members to ensure continuity on the Handbook Committee.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least four years of continuous sobriety.
- Experience in group, district or general service.
- A sense of order, and the ability to capture the essentials of what is happening at a meeting.
- Have “Basic+” computer skills.

Duties:

- Assists WSEA 92 Chairperson in preparing agendas, meeting notices of WSEA 92 meetings and distributes to the WSEA 92 Committee.
- Attends WSEA 92 Quarterly Meetings and Assemblies. Records the proceedings for the minutes, using notes, audio tapes and written reports.
- Distributes reports to the DCMs, WSEA 92 Elected Officers, WSEA Standing Committee Chairpersons and others on the Area contact list.
- The minutes from the WSEA 92 October Election Assembly should include the names and positions of the new Delegate, Alternate Delegate, Area Chairperson, Alternate Area Chairperson, Treasurer,

Alternate Treasurer, the new Secretary and Grapevine/Literature Chair as well as the outgoing positions of, Delegate, Alternate Delegate, Area Chairperson, Alternate Area Chairperson, Treasurer, Alternate Treasurer.

- A condensed version of the minutes will be given to the Newsletter.
- The WSEA 92 October Election Assembly minutes should be provided to the new Treasure prior to the January Quarterly and will serve as certification to the bank that said elections have taken place.
- In non-election years, the WSEA 92 Secretary will ensure that the minutes from the Area inventory are sent to the Area Committee and the Area ad hoc Inventory Committee prior to December 31st of the inventory year.
- Establishes and maintains an up-to date WSEA 92 Directory that contains the names, addresses and phone numbers of the WSEA 92 Area Committee members, Delegates and Trustees (past and present). The Area Directory will be distributed to the Area Committee.
- Updates and revises Area 92 Handbook as needed
- The Area Secretary will have updated copies of the Area Handbook available for sale at Quarterlies and Assemblies.

As Handbook Committee Chair

In all its actions, the Handbook Committee is to be guided by AA's primary purpose and AA principles. In all matters concerning WSEA 92, the Handbook Committee will be open to suggestions and questions from the Fellowship.

The WSEA 92 Secretary will appoint a permanent, non-funded, rotating Handbook Committee made up of the Area Secretary and four Area members.

- A. Two members rotating on even years after three years of service with an option to serve an additional three-year term.
- B. Two members rotating on odd years after three years of service with an option to serve an additional three-year term.

The outgoing Area Secretary will be encouraged to be one of these members to ensure continuity on the Handbook Committee. If the outgoing Secretary cannot rotate into the committee, the newly appointed Secretary will select a replacement.

- Chairs Handbook Committee conference call meetings when needed.

Qualifications

WSEA 92 Handbook Committee members will:

- Have a solid period of continuous sobriety (minimum three to five years)
- Have time to serve and the ability to travel within WSEA 92.
- Have at least two years of active WSEA 92 service.
- Have "Basic" computer skills.

Duties:

The WSEA 92 Handbook Committee will:

- Meet at each WSEA 92 Assembly and Quarterly Committee meeting, which will be open to all members in attendance.
- Read, review, and revise the WSEA 92 Handbook, when necessary.

Expenses reimbursed by WSEA 92:

1. Expenses for recording and printing of WSEA 92 Quarterly and Assembly minutes.
2. Expenses for printing the WSEA 92 Handbook.
3. WSEA 92 Quarterly meetings and two Assemblies.

- a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
4. Communication Expenses
- a. Postage, printing, envelopes and copies

8.2 AREA ARCHIVES

WSEA 92 ARCHIVES CHAIR

Qualifications:

- Have the time to serve and the ability to travel within WSEA 92.
- Have at least two years of continuous sobriety

Duties:

The Archives Chair will participate in WSEA 92 Assemblies and Quarterlies as an Appointed Officer and will chair Archives Standing Committee Workshops. Chair monthly Archives Steering Committee meetings facilitate Repository site-selection decisions and produce articles for the WSEA 92 Newsletter. Prior to the yearly General Service Conference, the Archives Chair will facilitate discussions regarding Archives Conference Agenda items.

- Participates in scheduling and chairs up to four Archive Standing Committee Workshops annually, and when possible, alternate the locations within the Area.
- Schedules and displays the portable archives, which may be made available to AA service functions and other AA events.
- Establish a six-person non-funded, rotating Archives Steering Committee.
 - Three members rotating on even years after three years of service with an option to serve an additional three-year term.
 - Three members rotating on odd years after three years of service with an option to serve an additional three-year term.

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterlies and Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration (where applicable)
2. Standing Committee Workshops (four per year).
 - a. Travel
 - b. Meals and lodging if required.
3. Communication Expenses
 - a. Flyers, copies etc.

WSEA 92 ARCHIVES STEERING COMMITTEE

In all its actions, the Archives Steering Committee is to be guided by AA's primary purpose and AA principles. In all matters concerning the WSEA 92 Archives the Steering Committee will be open to suggestions and questions from the Fellowship.

Qualifications:

Archives Steering Committee member will:

- Be selected by the currently serving members of the Steering Committee.
- Have the time to serve and the ability to travel within WSEA 92.
- Have at least two years of archival experience or equivalent
- Have a solid period of continuous sobriety (minimum three to five years)

Duties:

The Archives Steering Committee will:

- Select, replace, or reappoint an Archivist to be affirmed by the WSEA 92 Committee.
- Be responsible for establishing policies, budgets and procedures. Through its group conscience, it undertakes and maintains final responsibility and authority for the use of the WSEA 92 Archives.
- Protect and preserve archival materials in a climate-controlled repository.
- Create and maintain a Collection Scope defining and describing what the archives will and will not collect, and why.
- Will participate with the WSEA 92 Archives Chair and WSEA 92 Archivist in discussing Archives Conference Agenda items.

Credit Line

1. \$500 credit line for archival upkeep.
2. Payment amount of the monthly rent for the Archives Repository.

WSEA 92 ARCHIVIST

The position of Washington State East Area 92 Archivist carries a four-year term and that the archivist be eligible to serve more than one term, effective January 2004.

Qualifications:

- It is desirable that the archivist has taken at least an introductory course in archival science or library science and has a membership in a local archivists' organization.
- Must have an understanding of computer file structure.
- Must have Microsoft Excel or Google Sheets spreadsheet experience.

Duties:

The WSEA 92 Archivist is to act as the central administrator for the WSEA 92 archival collection. and will:

- Be responsible for the archival collection, including documents, books, recordings, and artifacts as identified by the WSEA 92 Collection Scope.
- Maintain the physical integrity of the collection.
- Coordinate Archive work parties and facilitate archives training efforts.
- Develop an index, inventory, and/or find aid, to provide easy ways to search and access the collection.
 - Organize: Sort the collection; chronologically, alphabetically, by subject, and/or by type of object, in a sensible manner.
 - Catalog: Create a searchable list or inventory describing each item in the collection.
 - Preserve: Perform preservation tasks, from the very simple to the very complicated, to prolong the life of the item.

- Create exhibits and displays, publish articles about the archives in the WSEA 92 newsletter, provide research access, and give information to those who have questions.
- Be responsible for ensuring the protection of the anonymity of members, and the confidentiality of all WSEA 92 records.
- Regularly report to the Archives Steering Committee, giving updates on current projects.
- Rely upon the advice and counsel of the Archives Steering Committee in carrying out the duties of the Archivist, which include management of the Archives Repository.
- Maintain a portable display of historical materials to be housed at the archive's repository.
- Represent WSEA 92 Archives at the National Archives Workshop.
- Represent WSEA 92 Archives at the Regional Archives Workshop.

Expenses reimbursed by WSEA 92:

1. National Archives Workshop (One per four-year rotation)
 - a. Reimbursement not to exceed \$750.
2. Regional Archives Workshop when hosted by WSEA 92.
 - a. Reimbursement not to exceed \$150.

8.3 AREA NEWSLETTER EDITOR

The WSEA 92 Newsletter is published monthly and is sent to the Delegate, Alt. Delegate, Area Committee, and the districts, to serve as a primary form of communication for the Area. The Newsletter Editor reserves the right to refuse the publication of any submission.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least four years of continuous sobriety.
- Experience in group, district or general service.
- Skills in writing, editing, and proofreading.
- Have good attention to detail.
- Skills in newsletter design.
- Have "Intermediate" computer skills.

Duties:

- Receives, formats and edits news received from the Area.
- Receives and edits reports from the Delegate, Alt. Delegate, and the Area Committee.
- Receives the minutes and motions from the secretary.
- Receives and edits articles, quotes and comments submitted by Area members.
- Maintains a current address list of all subscribers for newsletter distribution. All Area Committee members, Past Delegates and the Area 92 website contacts are automatically included on the email list.
- Provides the Newsletter in both, English and Spanish. The Area Newsletter Editor may work with a volunteer committee to collect, format and translate as needed. It is not the Newsletter Editor's responsibility to translate flyers into Spanish.
- Includes AA event flyers in the Newsletter.
- The Newsletter Editor formats the Newsletter, without flyers, and provides it to a selected copy company, as necessary. The Area debit card information can be kept on file at the copier and the Newsletter Editor will provide the receipt to the Area Treasurer.
- All bank statements and receipts are to be turned in to the Treasurer at Quarterlies and Assemblies.

- Provides the Newsletter to each DCM, either electronically, US mail, or a combination thereof, to then be distributed within their District. Mailed copies of the Newsletter will not include flyers.
- Provides an English and a Spanish copy to Area Archives (may be hand delivered at Area events).
- Emails the Newsletter to the Alt. Chair for inclusion on the WSEA 92 Website.
- The Newsletter Editor may hold Round-tables the Friday of Quarterlies and Assemblies and hosts an Area-wide Newsletter Workshop each year.

Credit Line:

1. The Newsletter Editor has permission to utilize a budgeted prepaid debit card from the Area to be used for incidentals as necessary such as:
 - a. Printing
 - b. Publishing Software
 - c. Postage

Expenses reimbursed by WSEA 92:

1. Area 92 Quarterly meetings and Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration (where applicable)
2. Area-Wide Newsletter Workshop (four per year)
 - a. Travel
 - b. Meals
 - c. Lodging if required

8.4 AREA COOPERATION WITH THE PROFESSIONAL COMMUNITY

The CPC Chair and members of CPC committee inform professionals and future professionals about AA — what we are, where we are, what we can do, and what we cannot do. They attempt to establish better communication between AAs and professionals, and to find simple, effective ways of cooperating without affiliating. The CPC Chair will continually pursue ways of carrying the message of recovery to the professional communities (English and non-English speaking) and set an example of leadership for the committee members.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least five years of continuous sobriety.
- Thorough understanding of AA Traditions.
- Experience in group, district or other general service.
- Communication and presentation skills.
- Have “Basic+” computer skills.

Duties:

- Follows the AA guidelines and suggestions as outlined in the CPC workbook and their referenced literature from GSO.
- Schedules meetings with the Area districts
- Participates in scheduling and chairs up to four CPC Standing Committee Workshops annually, and when possible, alternate the locations within the Area.
- Have a MS PowerPoint/Google Slides presentation(s) available.

Credit Line: (CPC)

\$500 credit line per year (for Literature)

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Standing Committee Workshops (four per year)
 - a. Travel
 - b. Meals and Lodgings if required.
3. Communication Expenses
 - a. Postage, envelopes and copies.

8.5 AREA CORRECTIONAL FACILITIES

The Correctional Chair acts in an advisory capacity to the Corrections District Chairpersons and DCMs on corrections work regarding meetings in correctional facilities. Seeks to understand facility regulations and explains them to those who will be in direct contact with the groups. The correction chair will attempt to establish better communication between AA and correctional facilities and to find simple and effective ways of cooperating without affiliating. The Corrections Chair encourages and helps to guide district committees through training and assistance, particular to those experiencing new growth.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least five years of continuous sobriety.
- Thorough understanding of AA Traditions.
- Experience in group, district or other general service.
- Communication and presentation skills.
- Have "Basic+" computer skills.

Duties:

- Follows the AA guidelines and suggestions as outlined in the Correctional Facilities Workbook and their referenced literature from GSO.
- Schedule and chair four quarterly meetings with the districts, to share information on AA.
- Helps to structure district corrections committees through training and assistance, particularly to those experiencing new growth.
- May be available to talk on committee work at GSR meetings.
- Coordinates sponsorship of corrections meetings and efforts to assist the Bridge the Gap program.
- Appoints a Bridge Coordinator to the Area Corrections Committee.
- Coordinates Grapevine subscriptions to correctional facilities in the Area.

Credit Line

\$1,250 credit line per year (for literature) plus 40 Grapevine subscriptions and 20 LaVina subscriptions annually.

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Standing Committee Workshops (four per year)
 - a. Travel
 - b. Meals and lodging if required.
 - c. Funded for reasonable travel, lodging and registration to the annual Corrections Conference once per rotation (every two years).
3. Communication Expenses
 - a. Postage, envelopes and copies.

8.6 AREA GRAPEVINE & LITERATURE

Grapevine and Literature sells literature when necessary but not to infringe on the responsibility of the groups to provide literature, or not to compete with local Central Offices. Communicates to the fellowship information on new literature. Encourages groups to have a Grapevine Representative (GVR) and stresses the Grapevine as a valuable tool for groups and individual members. Makes known to all groups the free literature available from GSO.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least four years of continuous sobriety.
- Thorough understanding of AA Traditions.
- Experience in group, district and other general service.
- Communication and presentation skills.
- Have "Basic" computer skills.

Duties:

- Follows the AA guidelines and suggestions as outlined in the Grapevine Workbook and their referenced literature from GSO.
- Maintains a full comprehensive Conference approved literature display which is purchased from GSO and Grapevine.
- Be prepared to take the display to various service workshops, quarterlies and the Area Assembly.
- Participates in scheduling up to four Standing Committee Workshops annually, and sponsors one Grapevine Literature workshop per year, alternate the locations within the Area.
- Gives informed talks on AA literature when asked, communicates to the fellowship information on new literature.
- An annual Grapevine/Literature finance report shall be submitted to the Area Treasurer by December 31st, to include a dollar value of inventory and cash on hand.

Credit Line:

Annual budget of \$500

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel
 - b. Meals

- c. Lodging
 - d. Registration
2. Standing Committee Workshops (four per year)
 - a. Travel
 - b. Meals and lodging if required.

8.7 AREA PUBLIC INFORMATION

The Area Public Information Chair has the responsibility for determining ways to increase public understanding of AA or preventing misunderstanding of the AA program. The Area PI Chair will continually attempt to establish better communication between AAs, professionals and the public at large to find simple, effective ways of cooperating without affiliating. The PI Chair will continually pursue ways of carrying the message of recovery to professional communities (English and non-English speaking) and set an example of leadership for the committee members.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least five years of continuous sobriety.
- Thorough understanding of AA Traditions.
- Experience in group, district, or other general service.
- Communication and presentation skills.
- Have “Basic+” computer skills.

Duties:

- Follows the AA guidelines and the suggestions for the Public Information Committee workbook and their referenced literature from GSO.
- Participates in scheduling and chairs up to four PI Standing Committee Workshops annually and when possible alternates location within the area.
- Among these activities are the preparation of public service announcements, letters to the media about AA anonymity and traditions, and triennial AA membership survey.
- Maintains a list of district PI chairpersons for communication and receipt of minutes.
- Reports anonymity break that may occur to WSEA 92 Delegate and encourages district PI chairs to do the same.

Credit Line

\$500 credit line per year (for literature)

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel
 - b. Meals
 - c. Lodging
 - d. Registration
2. Standing Committee Workshops (four per year)
 - a. Travel.
 - b. Meals and lodging if required.
3. Communication
 - a. Postage, envelopes and copies.

8.8 AREA TREATMENT AND ACCESSIBILITY

The primary purpose of a Treatment Committee is the same throughout the United States and Canada, to carry the AA message to the alcoholic who still suffers. There is probably no better place for an AA member to find a suffering alcoholic than in a treatment facility or outpatient treatment setting.

Accessibilities Committees explore, develop and offer resources to make the Alcoholics Anonymous message and participation in our program of recovery available to all alcoholics who reach out for it.

Accessibility challenges apply to all alcoholics who have difficulties participating in Alcoholics Anonymous, whether those are mental, physical, geographic, cultural, or other factors that vary among people. Some of these alcoholics may experience barriers to accessing the AA message, including the literature, meetings, Twelfth Step work, and the service structure.

Whatever the access barrier may be, the goal of our members and especially those who serve on Accessibilities Committees, is to find solutions to help ensure every alcoholic can participate in AA meetings, Twelfth Step work, and AA service.

Qualifications

- The time to serve and the ability to travel within the WSEA 92.
- At least five years of continuous sobriety.
- Thorough understanding of AA Traditions.
- Three years of active committee work at the area and local levels.
- Communication and presentation skills.
- Have “Basic+” computer skills.

Duties

- Follows the AA Guidelines and the suggestions for the Treatment Committee and Accessibility Workbooks and their referenced literature from GSO.
- Schedules and chairs four quarterly meetings with district chairpersons in the Area, rotating location between districts.
- Maintains an up-dated list of district chairpersons for communication purposes.
- Also encourages participation in “Bridging the Gap” Program and keeps a list of temporary contacts for individuals preparing to leave treatment facilities.
- Coordinates Grapevine subscriptions to the districts for treatment facilities.

Credit Line:

\$500 credit line per year (for literature) plus 25 Grapevine subscriptions.

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel.
 - b. Meals.
 - c. Lodging.
 - d. Registration.
2. Standing Committee Workshops (four per year)
 - a. Travel.
 - b. Meals and lodging if required.
3. Communication Expenses
 - a. Postage, envelopes and copies.

8.9 AREA TRANSLATION

The Translation Chairperson will encourage the participation of all the Spanish-speaking DCMs and GSRs to all WSEA area assemblies, quarterlies and area service functions. The chairperson will inform the Spanish-speaking districts of the WSEA services that are available for any concern that may arise within their districts. The chairperson will act as a bridge of communication from the WSEA area committee to the Spanish-speaking districts within the WSEA. The chairperson shall be guided in the spirit of service as defined within the AA Service Manual and the WSEA handbook.

Qualifications:

- The time to serve and the ability to travel within the WSEA 92.
- At least five years of continuous sobriety.
- Thorough understanding of AA Traditions.
- Three years of active committee work at the area and local levels.
- Communication and presentation skills.
- Have “Basic+” computer skills.

Duties

- Maintain the translating equipment in a serviceable condition and report any repairs that need to be rendered, or any losses that need to be replaced.
- Provide translation equipment and arrange for AA members who are available for translating the following:
 - Spanish-speaking AAs at area assemblies, quarterlies and service functions
 - English-speaking delegate when making conference reports that are conducted in districts with Spanish-speaking groups.
 - English-speaking area committee chairpersons giving reports, presentations or chairing quarterly workshops that are conducted in districts with Spanish-speaking groups.
- Conduct mini workshops at the request of and in cooperation with the DCMs and GSRs.
- Encourage DCMs with Spanish-speaking groups to explore and expedite ideas that may help the suffering alcoholic whose primary language is Spanish.
- Compile and maintain a list of AA members who are able and willing to translate at various Area and District functions.
- Compile and maintain a list of AA members who are able and willing to assist the Area Secretary with written translation of Area Quarterly and Assembly agendas as well as minutes and submitted reports from Area elected and appointed officers.
- Compile and maintain a list of AA members who are able and willing to assist the Area Newsletter chairperson with translation of submissions.
- Maintain a list of Spanish service pamphlets and workbooks that are made available to Spanish speaking DCMs, GSR, and standing committees.

Credit Line:

\$500 for purchase and maintaining translation equipment and pay expenses for bi-lingual member to attend assemblies and quarterlies, to assist Translation Chairperson’s duties as deemed necessary by the Translation/Special Needs Chairperson to conduct Area business.

Expenses reimbursed by WSEA 92:

1. WSEA 92 Quarterly meetings and two Assemblies
 - a. Travel

- b. Meals
 - c. Lodging
 - d. Registration
2. Area-Wide Translation Committee Workshops (four per year)
 - a. Travel
 - b. Meals and Lodging (if required)
 3. Communication Expenses
 - a. Translation Equipment (maintenance, repair and replacement)
 - b. Postage, envelopes and copies

Washington State East Area 92

Motions

Passed and Failed

1995 - Present

**WSEA 92 MOTIONS (PASSED)
INDEX**

Motion Page Description

1995 – First Area 92 Assembly - Silverdale, WA

95.1	1	Adopt revised Washington Area Handbook as guide for Area 92
95.2	1	Combine Alternate Delegate and Registrar positions
95.3	1	Delegate expense contribution to GSO
95.4	1	Delegate miscellaneous expense funding for 1996 conference
95.5	1	Uniform mileage rate
95.6	1	Standing Committee credit lines
95.7	1	Eliminate Grapevine and Literature Credit lines
95.8	1	Standing Committee Grapevine subscriptions
95.9	1	Assembly to be held third weekend of October
95.10	1	Name of Area 92 is Washington State East Area
95.11	1	Funding of Area 92 Newsletter until end of 1995

1996 – October Assembly - Yakima, WA

96.1	1	Renumber districts consecutively
96.2	1	Distribution of Area 72 archival material collected prior to 1996
96.3	1	Extend committee reports to five minutes

1997 – October Election Assembly - Libby, MT

97.1	2	Increase contribution to General Service Conference
97.2	2	Grapevine Literature prudent reserve
97.3	2	Newsletter funding
97.4	2	Archive repository rent
97.5	2	Area 92 prudent reserve

1998 – October Assembly - Ellensburg, WA

98.1	2	Standing Committee Credit Line increase
98.2	2	Appointed officers assume positions January 1
98.3	2	Funding of Pacific Regional Trustee to 1999 Assembly
98.4	2	Area 92 Archives relocated in Pullman
98.5	2	Area 92 Handbook translated into Spanish
98.6	2	Purchase translation equipment including headsets

1999 – October Election Assembly - Spokane, WA

99.1	2	Appointed officer's meals & lodging committee quarterlies
99.2	2	Assembly facilities & recording of assembly functions
99.3	2	Recordings of Assembly speakers not for sale
99.4	2	Delegate funding to General Service Conference
99.5	2	Appointed officers "Right of Participation"
99.6	2	Area 92 Newsletter additional mailing
99.7	2	Pacific Northwest Conference financial support
99.8	3	Delegate and Chairperson funded to PNC

2000 – October Assembly - Wenatchee, WA

00.1	3	Service Manual page reinstatement
00.2	3	Bridging the Gap Volunteer Guidelines pamphlet
00.3	3	Funding the Regional Trustee to 2001 Assembly
00.4	3	Reimburse Newsletter Chair for 2000 combined quarterly
00.5	3	Fund Area Newsletter Chair to one workshop yearly
00.6	3	Area 92 Area Archivist be in full to attend the five Annual Archives Workshops

2001 – October Election Assembly - Nelson, BC

01.1	3	We Create and Maintain a Web Site to improve communication
01.2	3	Information from Area 92 being sent to the Spanish fellowship
01.3	3	Finance Committee, with the Treasurer, shall propose an annual budget
01.4	3	That all Standing Committees PI, CPC, Treatment, and Corrections workbooks
01.5	3	WSEA create an appointed service position titled Translation Chairperson
01.6	3	Area 92 Secretary have the Area 92 Handbook printed
01.7	3	Area 92 purchases 20 more headsets

2002 – October Assembly - Walla Walla, WA

02.1	3	WSEA 92 Archivist carry a four-year term
02.2	3	Pacific Regional Trustee to attend all election assemblies
02.3	3	WSEA 92 assembly has a surplus money shall be put Area 92 working reserve

2003 – October Election Assembly - Coeur d'Alene, ID

03.1	4	Archives steering committee
03.2	4	WSEA 92 change April Quarterly to Spring Pre-Conference assembly
03.3	4	Anonymity in the WSEA 92 Web site
03.4	4	WSEA 92 Newsletter made available on Area Website
03.5	4	Pamphlet "If you are a Professional"

2004

Spring Pre-Conference Assembly - Spokane, WA

04.1	4	DCM and GSR roundtables be made available
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October Assembly - Sunnyside, WA

04.2	4	Increase mileage rates to \$0.30/mile
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2005

Spring Pre-Conference Assembly - Richland, WA

05.1	4	Fixed date specifying when motions to take effect
05.2	4	Delegate's expenses if elected to a chair position at GSC
05.3	4	Permanent, rotating non-funded Handbook committee
05.4	5	Purchase 10 translation receivers

October Election Assembly - Lewiston, ID

05.5	5	Credit line of \$500 for Translation Chair for equipment and repair
05.6	5	Increase in monies sent to GSO to \$1200 for support of Delegate
05.7	5	WSEA Delegate request consideration for a history book
05.8	5	Spring Pre-Conference final report due by June 1

2006

Spring Pre-Conference Assembly – Colville, WA

- 06.1 5 One-time funding for Delegate
- 06.2 5 Change in room size
- 06.3 5 Report three-minute limit increased to five minutes

October Assembly – Yakima, WA

- 06.4 5 Increase mileage rates from \$0.30 to \$0.37 per mile
- 06.5 5 One-time expense for Correction Chair to attend a bridge workshop

2007

Spring Pre-Conference Assembly – Libby, MT

- 07.1 5 Grapevine/Literature Quarterly (4/year)
- 07.2 5 Send Archivist to one Archive Workshop per Rotation

October Election Assembly – Wenatchee, WA

- 07.3 5 End five-year two assembly experiment, make the change permanent
- 07.4 5 Request 2008 Conference look at making the Grapevine institutionally friendly
- 07.5 5 Bid for the Extra Regional Forum

2008

Spring Pre-Conference Assembly – Ephrata, WA

- 08.1 6 If Delegate can't perform duties, Alt. Delegate reimbursed same as Delegate
- 08.2 6 Reinstate Declaration of Unity back in "AA Group" pamphlet

October Assembly – Spokane, WA

- 08.3 6 Outgoing Area Secretary encouraged to remain on Handbook Committee
- 08.4 6 Change the name and scope of Translation Committee
- 08.5 6 WSEA 92 apply for tax exempt status with IRS and submit one-time fee
- 08.6 6 Change when two of the four Standing Committee Quarterlies are held

2009

Spring Pre-Conference Assembly – Winthrop, WA

- 09.1 6 Pay \$818 for tax attorney fee for legal opinion as to tax status of Area
- 09.2 6 \$500 for maintaining equipment and bi-lingual member to attend quarterlies and assemblies
- 09.3 6 Floor motions be provided by maker of motion to each district and elected and appointed officers

October Election Assembly – Coeur d' Alene, ID

- 09.4 6 Alt. Chairperson funded to planning meetings for assemblies/quarterlies, if needed
- 09.5 6 Two standing committees moved to quarterlies for one more year
- 09.6 6 Next Delegate's Panel prepare bid for 2012 PRAASA
- 09.7 6 DCM verbal reports included in official business at assemblies and quarterlies
- 09.8 6 Add Bridge Coordinator to Corrections Committee

2010

Spring Pre-Conference Assembly – Richland, WA

- 10.1 6 Area 92 purchase a projector for all area functions
- 10.2 6 Purchase liability insurance for WSEA 92 and it's officers

October Assembly – Bonner’s Ferry, ID

- 10.3 7 Name and scope of responsibility and services of “Special Needs” be moved from Translation/Special Needs Committee to Treatment/Special Needs Committee.

2011

Spring Pre-Conference Assembly – Winthrop, WA

- 11.1 7 The words “and Quarterlies” be added after the word “Assembly” in paragraph 3.0.E in the Area Handbook

October Election Assembly – Nelson, BC

- 11.2 7 The Website will not link to web sites not sponsored by bona fide AA service entities except where we are providing Google maps/directions, and Calendar on the Events Calendar meeting pages

2012

Spring Pre-Conference Assembly – Spokane, WA

- 12.1 7 WSEA92 Treasurer stop budgeting for and accounting for the practice of placing \$100 per month into a prudent reserve
- 12.2 7 Change to Area Handbook language 2.0 to “WSEA 92 requires that all floor Motions brought at Area Assemblies and Quarterlies be submitted by the maker(s) of the motion with copies to be placed into all Area Committee Mail Boxes”

October Assembly – Ellensburg, WA

- 12.3 7 The amount budgeted and paid to the General Service Conference for the Delegate Contribution be at least the minimum amount recommended by the General Service Conference.
- 12.4 7 Handbook Change - Section 2.2 (Hosting Area Quarterlies), Item e. to Flyers should be distributed and placed in the newsletter in ample time for pre-registration (90 – 120 days prior)
- 12.5 7 Handbook Change – Section 2.1 (Hosting Area Assemblies), Item f. Flyers should be distributed and placed in the Newsletter in ample time for pre-registration (90 – 120) days prior
- 12.6 7 Motion to change the language of Section 2.1 (Housing Area Assemblies), Item b. The facility should be able to comfortably hold the average of the previous eight (8) assemblies’ attendance

2013

Spring Pre-Conference Assembly – Lewiston, ID

- 13.1 7 Increase the monthly credit line of \$150 to \$175 per month for an Archives Repository
- 13.2 7 The WSEA Archives be moved to a suitable location in the Spokane area
- 13.3 7 Area 92 fund the hosting of the Regional Archives Workshop every three years

October Election Assembly – Pasco, WA

- 13.4 7 The following words be added to the end of the sentence in Section 2., Item E, in the Area Handbook: “preferably within 60 days following the end of each assembly or quarterly.”
- 13.5 8 Area 92 will allow two hours for Area Inventory on non-election October Assemblies

2014

Spring Pre-Conference Assembly – Yakima, WA

14.1 8 Add a line item to the General Fund for LaVina

October Inventory Assembly – Wenatchee, WA

14.2 8 Motion to forward to the GSC Coordinator a recommendation that the Treatment/Special Needs-Accessibilities Committee research and develop strategies that may help to carry the message to those members who have a partial hearing loss

2015

Spring Pre-Conference Assembly – Spokane, WA

15.1 8 Reimburse for Alt Treasurer travel expenses for banking business

October Election Assembly – Post Falls, ID

15.2 8 Annually Fund 20 LaVina subscriptions for the Corrections Committee

15.3 8 Annual Grapevine/Literature finance report

15.4 8 AAWS make available “Self-Support” packets in Spanish and French

15.5 8 Ad hoc committee changes to the language of Hosting Area Assemblies and Quarterlies in the Area Handbook

2016

Spring Pre-Conference Assembly – Colville, WA

16.1 9 Fund Area 92 Archivist to attend Regional Workshop when hosted by Area 92

16.2 9 Donate additional \$100 toward General Service Conference Fund

October Inventory Assembly – Spokane, WA

16.3 9 Incoming and outgoing trusted servants to be reimbursed when making handoff

2017

Spring Pre-Conference Assembly – Chelan, WA

17.1 9 Area 92 donate \$300, one time only, to the first National Corrections Conference

17.2 9 When Area Chair appoints Ad Hoc committee, members to be reimbursed

17.3 9 Standing committee chair may appoint substitute who will be reimbursed at same rate

October Election Assembly – Lewiston, ID

17.4 9 20MilesNorth to take over Area 92 Website \$1100 total cost startup fee

17.5 9 Treatment/Special Needs-Accessibility Committee name changed to Treatment and Accessibility Committee

17.6 9 Corrections Chair to be funded to attend National Corrections Workshop once during rotation

2018

Spring Pre-Conference Assembly – Libby, MT

18.1 9 Motion to invite Pacific Region Trustee to speak at the Sunday morning Spiritual Breakfast at an election Assembly was forwarded to Handbook Committee (see 18.3)

July Quarterly – Pullman, WA

18.2 9 Area 92 will fund Archives storage units as an ongoing needed expense

October Inventory Assembly – Post Falls, ID

- 18.3 9 Area 92 will fund a separate bank savings account as a Reserve Fund of \$2500. Motion supersedes all prior prudent reserve fund motions.
- 18.4 9 Area 92 Committee will fully fund the Pacific Region Trustee to Chair the Third Legacy election procedures at Area 92 Election Assemblies and invite the PRT to speak at the Sunday morning spiritual breakfast; added to 2.0 as item M and replaces 3.0 item F

2019

Spring Pre-Conference Assembly – Winthrop, WA

- 19.1 10 Archives Steering Committee to create the position of (8.2) “WSEA 92 Archives Chair” and to modify the position of the WSEA 92 Archivist

October Election Assembly – Sunnyside, WA

- 19.2 10 Grapevine and Literature Committee to be allowed a \$500 annual line of credit

2020

January Quarterly – Ephrata, WA

- 20.1 10 Area 92 to update electronic projection equipment when necessary

Spring Pre-Conference Assembly – Zoom

No motions entertained

July Quarterly - Zoom

- 20.1 10 Ad-Hoc Committee on Motion Process

October Inventory Assembly - Zoom

- 20.2 10 Newsletter Editor and to participate in and be funded for Area Standing Committee Workshops (four per year)
- 20.3 10 Area Wide Translation Workshops (four per year)

2021

WSEA 92 PASSED MOTIONS

1995 – First Area 92 Assembly - Silverdale, WA

- 95.1 That we adopt the revised Washington Area Handbook as the starting structure for the new Area 92.
- 95.2 That the Alternate Delegate assume the duties of the Registrar thereby combining the two positions.
- 95.3 That we fund the \$600 asked for by the General Service Conference of the \$2900 cost, for the delegate to attend the first General Service Conference on behalf of our new area.
- 95.4 That we fund our delegate to the 1996 General Service Conference \$200 spending money for miscellaneous expenses.
- 95.5 That we adopt a uniform travel rate of 0.22¢ per mile.
- 95.6 That the Standing Committee credit lines be as follows:
- | | |
|---|--------|
| Archives | \$250 |
| Cooperation with the Professional Community | \$250 |
| Correctional Facilities | \$1250 |
| Grapevine & Literature | \$250 |
| Newsletter | \$1200 |
| Public Information | \$250 |
| Treatment Facilities | \$250 |
- 95.7 Allow Grapevine and Literature to become self-supporting by eliminating the credit line.
- 95.8 That the Standing Committee Grapevine subscriptions be as follows:
- | | |
|-------------------------|----|
| Correctional Facilities | 40 |
| Treatment Facilities | 25 |
- 95.9 That the Washington Area 92 Assembly be held the third weekend of October each year.
- 95.10 That the name of the new Area 92 be Washington State East Area.
- 95.11 That the New Delegate Area fund its portion of the Area 72 Newsletter for the remainder of the year 1995 and pay for it prior to disbursement of Area 72 funds on November 1, 1995.

1996 – October Assembly - Yakima, WA

- 96.1 That Districts 20 through 53 in the Washington State East Area be renumbered in a consecutive manner to Districts 7-17.
- 96.2 That Washington Area 72 archival material collected prior to December 31, 1995 will be distributed to Western Washington Area 72 and Washington State East Area 92 as follows:
- Duplicate material will be divided evenly
 - For items which can be copied, each area will receive a copy
 - Other material will remain in Area 72. This in keeping with the spiritual intentions of both areas to maintain Washington Area 72 history intact.
- Recognizing that this will be a thoughtful, slow process, a 10-member committee will be formed consisting of equal membership from Western Washington Area 72 and Washington State East Area 92. All material will be reviewed and distributed by October 31, 1997. The current archives repository in Yakima will be retained with each area contributing equally to the rent and utilities until October 31, 1997.
- 96.3 That the time allotted for committee chair reports be extended to 5 minutes.

1997 – October Election Assembly - Libby, MT

- 97.1 Move that Area 92 increase the contribution to the General Service Conference to \$800.
- 97.2 Move that at the end of each year, when turning in the yearly Grapevine and Literature finance report, that all funds exceeding a \$250 prudent reserve plus inventory suitable to meet the current needs of the area be turned over to the area treasurer on December 31st of each year.
- 97.3 Move that the Washington State East Area newsletter printing, postage and supplies be fully funded by the Area 92 treasury and the current credit line for printing be eliminated.
- 97.4 Move that Area 92 allocate \$150 per month for an archive's repository beginning November 1, 1997.
- 97.5 Move that a working reserve for Area 92 be established. This working reserve be made by taking the sum of the most recent two years of operating expenses and multiplying that figure by 16.66%. This would establish a working reserve of four months operating expenses. Additionally, that funds in excess of the budgeted expenses and the amount set aside for the working reserve, be contributed to the General Service Office of AA. Such contributions if appropriate be made yearly only after the year end closing.

1998 – October Assembly - Ellensburg, WA

- 98.1 The following Standing Committee Chairperson's: PI, CPC, Treatment and Archives credit lines are increased from \$250 to \$500/per year.
- 98.2 The following be added to Section 7 in the Area Policy Manual: *"Appointed officers to assume their position January 1."*
- 98.3 The Area funds the Pacific Regional Trustee to attend the Area 92 election assembly in 1999.
- 98.4 The Washington State East Archives be moved to a suitable location in Pullman, Washington.
- 98.5 It is moved that in order to provide Spanish speaking members of Area 92 enlightenment and education of Area 92 procedure, the Washington State East Area Handbook be translated into Spanish, published and offered for distribution to our Spanish speaking members immediately and at the most reasonable cost possible.
- 98.6 It is moved that the Washington State East Area 92 purchase and supply our Spanish members with a translation machine including a sending unit and 10 sets of headphone receivers for use at quarterlies and Area assemblies.

1999 – October Election Assembly - Spokane, WA

- 99.1 Appointed officer's meals and lodging be reimbursed, when needed, from the Area Treasury when attending their own quarterlies.
- 99.2 Area Handbook, Section 2,2, paragraph (b.), be changed to read from sentence (2.), the facility should be able to hold a minimum of 300 people comfortably and a complete audio system with arrangement for recording be made available for recording all assembly functions for Archival purposes.
- 99.3 The recordings of the speakers at the Washington State East Area 92 Assemblies are not to be offered for sale.
- 99.4 Area 92 provide the Delegate with a \$500. Advance for the General Service Conference each year, and upon return be reimbursed for any reasonable expenses.
- 99.5 Area 92 appointed officers be given full "Right of Participation" as defined in Concept IV in Area 92 quarterlies and assemblies.
- 99.6 Area 92 Newsletter be sent to our district's newsletter chairperson on a monthly basis.
- 99.7 Washington State East Area 92 support the Pacific Northwest Conference with seed money, if required, not to exceed \$200.

- 99.8 Fund the Washington State East Area 92 Delegate and Chairperson to the Pacific Northwest Conference annually except in the years that an International Convention is held

2000 – October Assembly - Wenatchee, WA

- 00.1 To reinstate pages numbered S7 through S43 of the 1998-1999 edition of the AA Service Manual, intact and in sequence, to the front of the 2000 and subsequent years editions of the AA Service Manual.
- 00.2 The pamphlet “Bridging the Gap Volunteer Guidelines” be accepted as Washington State East Area 92 Literature.
- 00.3 Fund the Regional Trustee to the 2001 Area 92 Assembly. Funding to include Transportation, Lodging and Meals.
- 00.4 Reimburse the Area Newsletter Chairperson for expenses at the 2000 combined quarterly.
- 00.5 Fund the Area Newsletter Chairperson for expenses to one workshop a year, to include travel, meals, and lodging (if required).
- 00.6 Our Area 92 Archivist be funded in full to attend the 5th Annual Archives Workshop in Seattle, September 29, 30, and October 1st, 2000. Motion passes 149 yes, 20 no, 7 abstain.

2001 – October Election Assembly - Nelson, BC

- 01.1 We create and maintain a web site to improve communication within Area 92 and to better reach the still suffering alcoholic, as described in the website guidelines and the Alternate Chairperson’s job description attachments to this motion.
- 01.2 Information from Area 92 being sent to the Spanish fellowship in Area 92 be done in Spanish, so the Districts, groups, and members be informed of what is going on. Including Assemblies, flyers for Quarterlies, Area functions, and correspondence. (Que toda la informacion para los districtos Hispanos Sea en espanol. Bienestar Mas informacion a los Distrito a los grupos y a los miembros).
- 01.3 The Finance committee, with the Treasurer, shall propose an annual projected budget for the coming year to be presented at each annual Area Assembly for the information of the GSRs.
- 01.4 That all Standing Committees PI, CPC, Treatment, and Corrections workbooks shall be Conference Approved.
- 01.5 Washington State East Area (WSEA) create an appointed service position titled Translation Chairperson to be listed in the WSEA handbook as “Area Translation” with the following job description. (see Translation Committee Chair)
- 01.6 That the Area 92 Secretary have the Area 92 Handbook printed. The Area 92 Secretary will have updated copies available for sale at all Quarterlies and Assemblies.
- 01.7 Area 92 purchases 20 more headsets for use by with the translation equipment. Motion carries with a vote of 142 yes, 15 no, and 26 abstain.

2002 – October Assembly - Walla Walla, WA

- 02.1 That the position of Washington State East Area 92 Archivist carry a four year term and that the archivist be eligible to serve more than one term, effective January 2004.
- 02.2 That Washington State East Area 92 ask our Pacific Regional Trustee to attend all election assemblies and that reasonable expenses incurred as a result of attending be reimbursed by the Area.
- 02.3 That when the Washington State East Area 92 assembly has a surplus over assembly expenses and seed money, the surplus shall be put into the Area 92 working reserve. When Area 92’s reserve is in accordance with motion 97.5 then the surplus monies shall be put into Area 92’s general fund to be used as working capital.

2003 – October Election Assembly - Coeur d'Alene, ID

- 03.1 A six-member non-funded Archives Steering Committee be established in the WSEA 92 to begin Nov 1st, 2003.
- 03.2 Move that WSEA 92 change its April Quarterly to a Spring Pre-Conference Assembly this shall be a five-year experimental change to be evaluated by the Area committee after two full rotations.
- 03.3 That the wording on anonymity in the WSEA 92 Web site guidelines be revised.
- 03.4 That the WSEA 92 Newsletter be made available on the Area 92 Website. This motion includes the following guidelines:
1. The Newsletter will be available on the Web site at the address www.area92aa.org/newsletter and will be in PDF format.
 2. The Newsletter address will not be indexed in the search engines; thus, it will not be searchable on the Internet.
 3. There will be no link to the Newsletter on any part of the main Web site; this will make it available only to those who have the web address(www.area92aa.org/newsletter/)
 4. The availability of the Newsletter on the Web site will not replace the regular mailing of the Newsletter.
 5. Those groups or individuals who no longer wish to receive the Newsletter by regular mail will be able to contact the Newsletter editor for removal from the mailing list.
 6. The Website version of the Newsletter will be the same as the hard copy version sent by regular mail.
 7. Anonymity will be preserved by first name and last initial. (See attached letter). "This use of the first name and last initial is customary in AA's publicly materials and seems to be commonly understood to be within the anonymity tradition."
- 03.5 Pamphlet "If you are a Professional" Page 5 Subtitle: Singleness of Purpose and problems other than alcohol.
"AA's source of strength lies in our singleness of purpose. Consequently, while we welcome the opportunity to share our principles and methods with others, only they can provide the essential ingredients for success: Their common bond."

2004

Spring Pre-Conference Assembly - Spokane, WA

- 04.1 That a DCM and a G8R roundtable be made available, for all who wish to attend, at Area Quarterlies and Assemblies. (The DCM and GSR from the hosting District would chair)

October Assembly - Sunnyside, WA

- 04.2 That the WSEA increase the mileage rate from \$0.22/mile; as set in 1995; to \$0.30/mile.

2005

Spring Pre-Conference Assembly - Richland, WA

- 05.1 Date specifying when Motions to take effect. That area 92 add a line in the Handbook that reads "All motions not specifying the time they will take effect, will, if passed, take effect at the end of the assembly."
- 05.2 Move that WSEA 92 add a line to the Delegate's expenses to include a line for Delegates expenses, not to exceed \$200, if elected to a Chair position at the Conference and will be required to attend the January Board meeting representing WSEA 92 and AA as a whole.
- 05.3 That WSEA 92 add a permanent, rotating, non-funded handbook Committee under the responsibility and appointment of the Area Secretary. This Committee would be made up of

the Area Secretary and 4 AA members. The Committee will be responsible for keeping the Area Handbook updated.

- 05.4 WSEA 92 purchase 10 more translation receivers for the Translation Committee for use in translating for all Area 92 functions.

October Election Assembly - Lewiston, ID

- 05.5 Create a Credit line, of \$500 for the Area Translation Committee Chairperson to purchase and maintain Translation equipment, as deemed necessary by the Translation Chairperson, to conduct Area Business.
- 05.6 That Area 92 increases its contribution to the General Service Office for the Delegate's expenses for the General Service Conference from \$800 to \$1200 in keeping with Tradition Seven and self-support. This will also be looked at each year by the Area 92 finance committee to see if we can send a larger contribution.
- 05.7 Our WSEA Delegate, Mike M., request the AA Trustees Literature Committee to consider the publication of an AA History Book, covering the years 1955-2000, this book would begin where "AA Comes of Age" concludes. In order to reconsider this project, the Trustees Literature Committee will need access to earlier drafts of a proposed history book and the related correspondence now residing in the GSO Archives.
- 05.8 To include language to "Hosting Assemblies", Spring Pre-Conference Assembly final report on attendance and financial breakdown to be submitted to area by June 1.

2006

Spring Pre-Conference Assembly – Colville, WA

- 06.1 Provide Area 92, Panel 56 Delegate expenses for housing and meals, not to exceed \$300, to attend a one-time function, Special Native American Forum.
- 06.2 The number of people in the Handbook (under Quarterlies) for room size be changed from 75-100 to 100-150.
- 06.3 Under the "Area officers job descriptions" the 3 minutes be amended to 5 minutes reports at Area Quarterlies and Assemblies, except Delegate.

October Assembly – Yakima, WA

- 06.4 WSEA 92 increase the mileage rate as set in 2004 from \$0.30 to \$0.37
- 06.5 Area 92 fund the Area Corrections Chair to attend the National Bridge Workshop in Salt Lake City, Utah. Expenses not to exceed \$400. This is a one-time expense.

2007

Spring Pre-Conference Assembly – Libby, MT

- 07.1 Delete in paragraph 2, "Area wide Grapevine and Literature Workshop (1 per year)" and insert in place, "Grapevine and Literature Quarterly meetings (4 per year)"
- 07.2 WSEA 92 fund the Area Archivist to one National Archives Workshop during each four-year rotation. Expense reimbursement not to exceed \$750.

October Election Assembly – Wenatchee, WA

- 07.3 Motion to end the "five-year experiment" created by motion 03.2 and make the 2 Assembly system permanent.
- 07.4 Move that Area 92 send a request that the 2008 Conference Grapevine Committee will look at making the Grapevine institutionally friendly.
- 07.5 Move that WSEA 92 submit a bid for the Extra Regional Forum

2008

Spring Pre-Conference Assembly – Ephrata, WA

- 08.1 To amend the Washington State East Area 92 handbook. Paragraph 6.2, AREA ALTERNATE DELEGATE, add after the first sentence: *“Should the Delegate be unable to perform his/her duties, the Alternate Delegate shall assume those responsibilities and be reimbursed for expenses related to said duties as specified in Paragraph 6.1.”*
- 08.2 To reinstate the Declaration of Unity back on the pamphlet, “AA Group”

October Assembly – Spokane, WA

- 08.3 To add in the WSEA 92 Handbook under Paragraph 8.1 Area Secretary that the outgoing Area Secretary be encouraged to continue on the Handbook Committee to ensure continuity on the Committee.
- 08.4 To change the name and the scope of the Translation Committee to “Translation/Special Needs Committee.”
- 08.5 That WSEA 92 proceed with applying for the IRS tax exempt status by filing the appropriate forms, submitting a one-time fee of \$750 with the 8718 form.
- 08.6 Motion to change two of the (four) combined Standing Committee Quarterlies meetings to be held in conjunction with Area 92 Quarterly meetings (January and July) on a one year trial basis.

2009

Spring Pre-Conference Assembly – Winthrop, WA

- 09.1 Motion to pay \$818 for a tax attorney fee for a legal opinion as to the tax status of the Area.
- 09.2 Add to the Handbook the following in Paragraph No. 1, Section 8.9 Translation/Special Needs Committee Chairperson under the heading Credit Line: \$500 for purchase and maintaining Translation equipment and pay expenses for bi-lingual member to attend assemblies and quarterlies, to assist Translation/Special Needs Chairperson’s duties as deemed necessary by the Translation/Special Needs Chairperson to conduct Area business.
- 09.3 Move that WSEA 92 require that all floor motions brought at Area Assemblies and Quarterlies be submitted by the maker of the motion with copies for each district table and Area elected and appointed officers.

October Election Assembly – Coeur d’ Alene, ID

- 09.4 Move that WSEA 92 fund the Area Alternate Chairperson to planning meetings for Area Assemblies and Quarterlies as needed for travel and accommodations if needed.
- 09.5 Two Standing Committee meetings are moved to the Area Quarterlies for one more year.
- 09.6 The next Delegate’s Panel prepare a bid for the 2012 PRAASA.
- 09.7 Move that DCM verbal reports be included in the official business at Area Assemblies and Quarterlies.
- 09.8 The Corrections Committee would like to request, with the approval of the body, the addition of a Bridge Coordinator to the Area Corrections Committee.

2010

Spring Pre-Conference Assembly – Richland, WA

- 10.1 That area 92 purchase a projector for all area functions. The budget for the projector would be limited to \$600. Any additional expenses for the projector would need to be approved by the Area, prior to purchase. The projector will be the responsibility of the Alt-Area Chair.
- 10.2 Washington State East Area 92 purchase liability insurance for WSEA 92 and its officers.

October Assembly – Bonner’s Ferry, ID

- 10.3 The Treatment Committee moves that name, scope of responsibility and services of “Special Needs” be transferred to the “Treatment Facilities/Special Needs Committee” from the “Translation/Special Needs Committee” to create “Treatment Facilities/Special Needs Committee” and separately “Translation Committee”.

2011

Spring Pre-Conference Assembly – Winthrop, WA

- 11.1 WSEA92 moves that the words “and Quarterlies” be added after the word “Assembly” in paragraph 3.0 E in the Area Handbook.

October Election Assembly – Nelson, BC

- 11.2 Move to amend the above website guideline to the following: The Website will not link to web sites not sponsored by bona fide AA service entities except where we are providing Google Maps/directions, and Calendar on the Events Calendar meeting pages.

2012

Spring Pre-Conference Assembly – Spokane, WA

- 12.1 The Washington State East Area 92 Treasurer shall stop budgeting for and accounting for the practice of placing \$100 per month into a prudent reserve.
- 12.2 Move to change Area Handbook language 2.0 Area Assemblies sentence 5 from “WSEA 92 requires that all floor motions brought at Area Assemblies and Quarterlies be submitted by the maker of the motion with copies for each district table and Area elected and appointed officers” to read “WSEA 92 requires that all floor motions brought at Area Assemblies and Quarterlies be submitted by the maker(s) of the motion with copies to be placed into all Area Committee mail Boxes”.

October Assembly – Ellensburg, WA

- 12.3 Move that the amount budgeted and paid to the General Service Conference for the Delegate Contribution be at least the minimum amount recommended by the General Service Conference.
- 12.4 Motion to change the language of Section 2.2 (Hosting Area quarterlies), Item e. to “Flyers should be distributed and placed in the newsletter in ample time for pre-registration (90 – 120 days prior).”
- 12.5 Motion to change the language of Section 2.1 (Hosting Area Assemblies), Item f. “Flyers should be distributed and placed in the Newsletter in ample time for pre-registration (90 – 120 days prior).”
- 12.6 Motion to change the language of Section 2.1 (Hosting Area Assemblies), Item b. “The facility should be able to comfortably hold the average of the previous eight assemblies’ attendance.”

2013

Spring Pre-Conference Assembly – Lewiston, ID

- 13.1 Move that Area 92 increase the monthly credit line of \$150 to \$175 per month for an Archives Repository.
- 13.2 The Washington State East Archives be moved to a suitable location in the Spokane Area.
- 13.3 Move that Area 92 fund the hosting of the Regional Archives Workshop every three years.

October Election Assembly – Pasco, WA

- 13.4 The Finance Committee moves that the following words be added to the end of the sentence in Section 3.0, Item E in the Area Handbook: “preferably within 60 days following the end of each assembly or quarterly.”

- 13.5 The Inventory Ad Hoc committee moves that Area 92 allow two hours for Area inventory on non-election October Assemblies. The inventory would begin at 3:00 pm on Saturday of the non-election October Assembly. The inventory would be chaired by a past delegate who would be funded by WSEA 92. The inventory would contain three to five questions which could come from any or all of the following: Home Groups, GSR Roundtable meetings, DCM Roundtable meetings, or from the Area Committee. A follow up report will be given at the following April Pre-Conference Assembly. The Area Secretary will send a copy of the minutes of the inventory electronically or via regular mail to the Area Committee, including DCMs and the DCMs will ensure that the information is forwarded to the GSRs by December 31 of the inventory year.

2014

Spring Pre-Conference Assembly – Yakima, WA

- 14.1 Move to add a single line item to the General Fund budget for LaVina.

October Inventory Assembly – Wenatchee, WA

- 14.2 For forward to the 2015 General Service Conference Coordinator with the support of Area 92: Have members of Treatment/Special Needs/Accessibilities committee research and develop strategies that may help to carry the message to those members who have a partial hearing loss. Such strategies may include; providing optimal seating arrangements; using a microphone, discouraging crosstalk and asking those speaking to stand and avoid covering their faces with hand gestures.

2015

Spring Pre-Conference Assembly – Spokane, WA

- 15.1 The finance committee recommends handbook change under 6.5 Alt Treasurer job description. To add #4 under 3.C which will read *“Travel for banking business (deposits etc.)”*.

October Election Assembly – Post Falls, ID

- 15.2 That Area 92 annually Fund (20) LaVina Subscriptions for the Area Corrections Committee for distribution by the Corrections Committee to correctional facilities throughout the Area.
- 15.3 To replace the last sentence in the 8.6 Grapevine and Literature job description in the WSEA 92 handbook with the following language: *“An annual Grapevine/Literature finance report shall be submitted to the Area Treasurer by December 31st, to include a dollar value of inventory and cash on hand.”*
- 15.4 AAWS make available “Self-Support” Packets in Spanish and French
- 15.5 The Ad Hoc Committee for Hosting Area Assemblies and Quarterlies moves to make the following changes to the WSEA 92’s Handbook: In section 2.1 and 2.3, remove all instances of the word *“Should”*. Add *“four years”* following *“previous”* and change assembly to assemblies in section 2.1a. Add *“attached to the Hosting Handbook”* to the end of the first sentence in section 2.1a. Add the amended section 2.1a. to 2.3 replacing Assemblies with Quarterlies. Take out *“Suggested that we”* from section 2.1c. Add *“insure there is a locking room available to house the Area Archives.”* To Section 2.1e. and 2.3b. (remove). Replace *“Self-Support Fund”* with *“Alternate Housing”* in Section 2.1f. Add Alternate Housing to Section 2.3e. Add *“using the Hosting Handbook template”* to section 2.1h., after treasurer’s report. Add *“for October Assemblies and June 1st for Spring Assemblies.”* Remove last sentence in section 2.1h. Add Section 2.1g replacing *“Assembly”* with *“Quarterly”* and amended section 2.1h. to section 2.3 replacing amended due dates with *“March 1st for January Quarterlies and September 1st for July Quarterlies.”* Replace *“an overhead or flip chart”* with a projector screen in section 2.1j. and 2.3g. Add *“coordinate with delegate on available dates.”* To section 2.1k. Additionally, minor corrections in grammar are included in the changes and would be included in this

motion. Additions to section 2.3 would require re-lettering the amended section, the amendments in the motion are to the existing lettered version and re-lettering would occur after the changes are made to the existing sections.

2016

Spring Pre-Conference Assembly – Colville, WA

- 16.1 Moved and passed that Area 92 fund the Area Archivist to attend the Regional Archives Workshop when hosted by Area 92. Not to exceed \$150.
- 16.2 Moved and passed For Area 92 to donate an additional \$100 toward the General Service Conference fund.

October Inventory Assembly – Spokane, WA

- 16.3 Moved and passed that any incoming or outgoing area servant will be reimbursed (if necessary) for mileage, registration costs, and copies to facilitate the transition of materials and information from outgoing trusted servant to the incoming trusted servant.

2017

Spring Pre-Conference Assembly – Chelan, WA

- 17.1 Moved and passed that Area 92 donate \$300 as one time only seed money to the First National Corrections Conference.
- 17.2 Moved and passed that the Area Chair will appoint, as necessary, ad-hoc committees to address specific issues relevant to area business. Any reasonable committee expenses for copies and mileage will be reimbursed.
- 17.3 Moved and passed that if a standing committee chair is unable to attend a standing committee workshop, they ought to appoint a temporary substitute. The temporary substitute ought to be reimbursed at the same rate as the chair would be, as listed in the Area 92 handbook.

October Election Assembly – Lewiston, ID

- 17.4 Moved and passed that 20MilesNorth to take over services for the Area 92 Website at a cost of \$900 for a redesign and \$200 yearly hosting fees, totaling \$1100 up front charge.
- 17.5 Moved and passed that Area 92 change the name of the Treatment/Special Needs and Accessibilities Committee to Treatment and Accessibilities Committee to be consistent with a 2016 General service Conference Advisory Action.
- 17.6 Moved and passed that Area 92 fund the Corrections Chair for reasonable travel, lodging and registration to the annual Corrections Conference once per rotation (every two years).

2018

Spring Pre-Conference Assembly – Libby, MT

- 18.1 Motion to invite Pacific Region Trustee to speak at the Sunday morning Spiritual Breakfast at an election Assembly was forwarded to Handbook Committee See 18.3.

July Quarterly – Pullman, WA

- 18.2 Moved and passed that Area 92 will fully fund the Area 92 Archives storage units as needed.

October Inventory Assembly – Post Falls, ID

- 18.3 Moved and passed that Area 92 establish and finance a separate savings account as a prudent "Reserve Fund" of \$2500. This motion would supersede any prior motions, including 97.
- 18.4 Moved and passed that That Area 92 add the following motion to the Area 92 Handbook under Section 2.1, p.6 (item M); and that Area 92 replace item F in Section 3.0, p.7 with the same following motion: "The Area 92 Committee invite our Pacific Region Trustee to Chair the 3rd Legacy Procedure at the Election Assembly and be invited to speak at our Sunday morning

spiritual breakfast. The Area 92 Committee will pay for travel, lodging, meals, and full registration for the Pacific Region Trustee from the Area 92 General Fund.”

2019

Spring Pre-Conference Assembly – Winthrop, WA

- 19.1 Moved and passed that the Archives Steering Committee moved to create the position of (8.2) “WSEA 92 Archives Chair” and to modify the position of the WSEA 92 Archivist. The new Archivist will be relieved of WSEA 92 administrative responsibilities which will be assumed by the new WSEA 92 Archives Chair and the WSEA 92 Archives Steering Committee.

October Election Assembly – Sunnyside, WA

- 19.2 Moved and passed that WSEA 92 Grapevine/literature Committee be allowed a \$500 annual line of credit.

2020

January Quarterly – Ephrata, WA

- 20.1 Moved and passed that WSEA amend the handbook by adding: 3.0(j) Area 92 to update electronic projection equipment when necessary.

Spring Pre-Conference Assembly – Zoom

None

October Inventory Assembly - Zoom

- 20.2 Under Section 8.3 - Area Newsletter Editor-Credit Line: Current Wording: Area-wide Newsletter workshop (one per year) Move to Change wording to: Area-wide Newsletter Workshops (four per year)
- 20.3 Under Section 8.9 - Expenses reimbursed by WA State East Area 92 Section 3. Current Wording: Area Translation Committee Workshop (one per Year). Move to change to: Area Wide Translation Workshops (four per year)

2021

WSEA 92 MOTIONS (FAILED) INDEX

Motion	Page	Description
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1995 – First Area 92 Assembly - Silverdale, WA

F95.1	1	That the only business to be conducted by the new east side area is to elect a delegate
F95.2	1	All appointed officers be elected
F95.3	1	All appointed officers be given full right of participation
F95.4	1	All appointed officers be given full right of participation at Area 92 Assemblies
F95.5	1	Reimburse elected officers and appointed chairpersons actual gas expenses
F95.6	1	That the newsletter be funded at actual cost
F95.7	1	Area 92 Assembly be held the last weekend of September each year
F95.8	1	Area 92 Assembly be held on one of the last three weekends of October each year
F95.9	1	Area 92 elected Delegate and Officers be elected for a one-year term to begin January 1996
F95.10	1	That the responsibility statement be added to the bottom of the AA <i>"The Twelve Traditions of Alcoholics Anonymous"</i> (short form) flyer P28
F95.11	1	List of failed names for the new Area 92

1996 – October Assembly - Yakima, WA

F96.1	1	That the LCM be added to the area service structure and be a voting member
F96.2	1	Area 92 reimburse the Alt Del for expenses to PRAASA and PRF
F96.3	1	Area 92 create an appointed service position for Registrar
F96.4	1	Area 92 fund the Regional Trustee to the Area election Assemblies
F96.5	1	Change the name of WSEA 92 to Pacific Intermountain Area
F96.6	1	Abolish the current WSEA 92 Newsletter credit line
F96.7	2	The three-minute time limit be eliminated for elected and appointed officer reports

1997 – October Election Assembly - Libby, MT

F97.1	2	WSEA lease all necessary computer equipment for its trusted servants when needed
F97.2	2	WSEA make available a maximum of three computer systems for area officers
F97.3	2	WSEA Handbook remain unchanged except by vote of the GSRs at the Assembly
F97.4	2	WSEA Newsletter credit line be eliminated and that the newsletter be fully funded by the Area 92 treasury

1998 – October Assembly - Ellensburg, WA

F98.1	2	Area 92 Appointed Officers be given full Right of Participation
F98.2	2	At all Area Quarterlies, GSRs in attendance be granted voting privileges
F98.3	2	Area 92 Quarterlies be held the 2nd weekend of Jan, April and July each year
F98.4	2	Area 92 report all GSR and meeting changes to GSO by email
F98.5	2	Area 92 supply meeting schedules from all Districts at Quarterlies and Assemblies

F98.6 2 Communication from the Area Delegate be made via the WSEA newsletter

1999 – October Election Assembly - Spokane, WA

F99.1 2 Voting on Assembly floor motions for inclusion in subsequent Assembly agenda
F99.2 2 Area 92 fund panel 50 Delegate to 2000 International Convention
F99.3 2 Area 92 send \$1000/yr. to GSO to help defray the cost of the Delegate's attendance at the GSC
F99.4 2 Area 92 Committee formulate a policy on dispersal of funds that are in excess of expenses from Area 92 Quarterlies and Assemblies
F99.5 2 The translation equipment be made the responsibility of the Chairperson

2000 – October Assembly - Wenatchee, WA

F00.1 3 Area 92 create a basic Web Site. Possible guidelines included in five options
F00.2 3 Area 92 rescinds the vote of all Appointed Officers at the Area 92 Quarterly meetings

2001 – October Election Assembly - Nelson, BC

F01.1 3 Area 92 create a basic Web Site. Possible guidelines included in five options
F01.2 3 GSRs be able to vote at Area 92 Quarterlies
F01.3 3 Assembly motion 00.1 be re-submitted by the Delegate
F01.4 4 Area Treasurer and the Finance Committee shall calculate an annual Area Budget
F01.5 4 Area 92 rescinds the vote of all Appointed Officers at the Area 92 Quarterly meetings
F01.6 4 Area 92 past Delegate be asked to serve on a standing committee for the next rotation
F01.7 4 Area 92 Past Delegates attending Quarterlies and Area Assemblies be given a vote
F01.8 4 Finance Committee be allowed to review any motion relating to money

2002 – October Assembly - Walla Walla, WA

F02.1 4 Lord's prayer or religious prayers not to be used during Area 92 Assemblies and Quarterlies
F02.2 4 WSEA 92 Alcoholics Anonymous service structure be changed to three assemblies
F02.3 4 GSRs vote at Area 92 Quarterlies
F02.4 4 Pamphlet "*So You've Been Asked to go to AA*" becomes Area 92 approved Literature
F02.5 4 WSEA 92 change its April Quarterly to a spring assembly two area assemblies per year
F02.6 4 Area Treasurer, Finance Committee, calculate a projected annual Area budget
F02.7 4 Orientation packets used as learning tools or guides be Area approved by the home groups
F02.8 4 Area officers funding be suspended until 2004

2003 – October Election Assembly - Coeur d'Alene, ID

F03.1 4 All expenditures of Area 92 ad hoc committees be approved by the groups
F03.2 4 Eliminate the quarterly system, adopt three assemblies

F03.3 4 WSEA 92 create an appointed position titled "Area Registrar"

2004

Spring Pre-Conference Assembly – Spokane, WA

F04.1 4 To include the job descriptions from the AA Service Manual in the Area 92 Handbook job descriptions
F04.2 4 Topics for the Open Discussion Hour come from the Friday night roundtables
F04.3 5 Concepts workshop be made available at area quarterlies and assemblies
F04.4 5 Standing committee chairs submit a report to the area newsletter each month
F04.5 5 Members speaking to motions at area quarterlies and assemblies be limited one time per motion
F04.6 5 All assemblies during the trial period be a two-day events, Saturday and Sunday

October Assembly – Sunnyside, WA

F04.7 5 Floor motions voted to be urgent or housekeeping would be voted on immediately
F04.8 5 Add a permanent rotating handbook committee under the Secretary as Chair
F04.9 5 Spring 2005 and 2006 Assemblies be two-day events Saturday and Sunday
F04.10 5 Form a non-funded "Motion Advisory Committee"
F04.11 5 Eliminate the 'roll call procedure' from the election process

2005

Spring Pre-Conference Assembly – Richland, WA

F05.1 5 WSEA 92 change its procedure for processing motions
F05.2 6 Eliminate the 'roll call procedure' for the election of Delegate and Alternate

October Election Assembly – Lewiston, ID

F05.3 6 WSEA recognize a non-funded GSR School committee
F05.5 6 Area inventory in 2008

2006

Spring Pre-Conference Assembly – Colville, WA

None 6

October Assembly – Yakima, WA

F06.1 6 Increase Literature budget for Corrections Committee

2007

Spring Pre-Conference Assembly – Libby, MT

F07.1 6 Changing the way Area polling is conducted

October Election Assembly – Wenatchee, WA

F07.2 6 Eliminate the roll call procedure
F07.3 6 Establish a registrar Standing Committee position
F07.4 6 Fund the PNC Chairperson
F07.5 6 Give Standing Committees one hour after DCM reports for presentations

2008

Spring Pre-Conference Assembly – Ephrata, WA

F08.1 6 Purchase projector to use at Quarterlies and Assemblies, cost not to exceed \$650

October Assembly – Spokane, WA

F08.2 7 Area Officers be funded additional \$250 per year to attend functions, etc.

2009

Spring Pre-Conference Assembly – Winthrop, WA

F09.1 7 Home groups designate portion of contribution to be held in reserve by Treasurer

October Election Assembly – Coeur d’ Alene, ID

F09.2 7 Two-year experiment to allow GSRs to vote at Area Quarterlies

F09.3 7 Archives Chair be paid to attend January Quarterly following their rotation

2010

Spring Pre-Conference Assembly – Richland, WA

None 7

October Assembly – Bonner’s Ferry, ID

F10.1 7 Make motion 09.5 from the October 2009 assembly the permanent schedule for Standing Committee Meetings

F10.2 7 Area 92 resume the three Quarterly, one Assembly way of doing Area 92 business

2011

Spring Pre-Conference Assembly – Winthrop, WA

None 7

October Election Assembly – Nelson, BC

None 7

2012

Spring Pre-Conference Assembly – Spokane, WA

None 7

October Assembly – Ellensburg, WA

None 7

2013

Spring Pre-Conference Assembly – Lewiston, ID

F13.1 7 To return the standing committee workshops to coincide with area quarterly only

F13.2 7 Alternate Delegate and the Alternate Chair be funded to attend the 2013 PNC

F13.3 7 Move that motion 08.6 be put into effect on a regular basis

F13.4 7 To return to one fall assembly, combined with three quarterlies in non-election years. To retain two assemblies Spring and Fall with two quarterlies in election years. Change to take effect after the 2013 fall assembly

F13.5 8 Move that the WSEA 92 Newsletter chair be funded to attend all standing committee workshops

October Election Assembly – Pasco, WA

F13.6 8 Motion to change two of the (found) standing committee workshops to be held in conjunction with the WSEA 92 Quarterly Meetings (January and July)

2014

Spring Pre-Conference Assembly – Yakima, WA

F14.1 8 Revise the set start time for GSR sharing from 11:00 AM

October Inventory Assembly – Wenatchee, WA

F14.2	8	Forward Agenda item to GSC Conference Coordinator regarding selection of site for GSC outside of New York City
F14.3	8	Alt Treasurer mileage reimbursement

2015**Spring Pre-Conference Assembly – Spokane, WA**

None 8

October Election Assembly – Post Falls, ID

None 8

2016**Spring Pre-Conference Assembly – Colville, WA**

None 8

October Inventory Assembly – Spokane, WA

F16.1 8 GSC to be held outside greater NY when possible

2017**Spring Pre-Conference Assembly – Chelan, WA**

F17.1 8 Corrections Chair funded for National Corrections Workshop once per rotation

F17.2 8 Area 92 Treasury establish prudent reserve equal to 3 months expenses

October Election Assembly – Lewiston, ID

F17.3 8 Area 92 Newsletter become fully self-supporting

F17.4 8 Area 92 establish prudent reserve of \$1200

F17.5 8 Area 92 Website remove meeting listing

F17.6 8 Area 92 purchase 10 GSR Packets

2018**Spring Pre-Conference Assembly – Libby, MT**

None 8

October Inventory Assembly – Post Falls, ID

None 9

2019**Spring Pre-Conference Assembly – Winthrop, WA**

None 9

October Election Assembly – Sunnyside, WA

None 9

2020**Spring Pre-Conference Assembly – Zoom**

None 9

October Inventory Assembly – Zoom

F20.1 9 Motion to enhance the WSEA 92 Motion Process

2021

WSEA 92 FAILED MOTIONS

1995 – First Area 92 Assembly - Silverdale, WA

- F95.1 That the only business to be conducted by the new east side area is to elect a delegate until the home groups determine how the new area is to be structured.
- F95.2 All appointed officers be elected.
- F95.3 All appointed officers be given full right of participation.
- F95.4 All appointed officers be given full right of participation at Area 92 Assemblies.
- F95.5 Reimburse elected officers and appointed chairpersons actual gas expenses.
- F95.6 That the newsletter be funded at actual cost.
- F95.7 That the Washington Area 92 Assembly be held the last weekend of September each year.
- F95.8 That the Washington Area 92 Assembly be held on one of the last three weekends of October each year.
- F95.9 That the new Area 92 elected Delegate and Officers be elected for a one-year term to begin January 1996.
- F95.10 That the statement *“I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible”* be added to the bottom of the pamphlet available from Alcoholics Anonymous (P28) titled *“The Twelve Traditions of Alcoholics Anonymous”*.
- F95.11 That the name of the new Area 92 be:
- Columbia River Basin Area
 - Eastern Washington & Columbia River Basin Area
 - Eastern Washington & Rocky Mountain Area
 - Eastern Washington Area
 - Eastern Washington International Area
 - Inland Northwest Area
 - Inland Pacific Northwest Area
 - Interior Northwest Area
 - Northwest Inter-Mountain Area
 - Washington Interior Area

1996 – October Assembly - Yakima, WA

- F96.1 That the Local Committee Member (LCM), as described on page S52 of the Service Manual, be added to the area service structure in the Area Handbook, and that the LCMs be voting members of the Area Committee.
- F96.2 That the Washington State East Area reimburse the Alt-Delegate for travel, lodging and meals to PRAASA and the Regional Forum.
- F96.3 That Washington State East Area 92 create an appointed service position for Registrar.
- F96.4 That the Washington State East Area 92 fund the Regional Trustee to the Area election assemblies for food, travel and lodging.
- F96.5 We move that the name of Area 92, now known as Washington State East Area be changed to something more inclusive and descriptive. To be specific: Pacific Intermountain Area.
- F96.6 To allow Newsletter subscriptions to be solicited from the fellowship and routed directly to Washington State East Area Newsletter, and that the credit line remain intact until such funds are raised to abolish the current credit line.

F96.7 That all elected and appointed area officers be allowed to complete their reports in full and that the three-minute time limit be eliminated for these officers only.

1997 – October Election Assembly - Libby, MT

- F97.1 Move that the Washington State East Area lease all necessary computer equipment for its trusted servants when needed, in the spirit of Tradition 6.
- F97.2 Move that Washington State East Area 92 make available a maximum of three (3) computer systems, only if needed for area officers and funds are available, not to exceed a cost of \$1000 per system. Each to include hardware, software and printer. Recognizing that there might be maintenance, cleaning and inexpensive upgrades, each system shall have an annual budget of \$250. To be used only if needed.
- F97.3 Move that, effective January 1, 1998, the content of the Washington State East Handbook remain unchanged except by vote of the GSRs of Area 92 at the Area Assembly.
- F97.4 Move that the Washington State East Area 92 Newsletter credit line be eliminated, and that the newsletter printing, postage and supplies be fully funded by the Area 92 treasury in the following manner. Funding be based on the prior year's actual cost, plus ten percent (for increased expenses and number of copies). This amount should be broken down to a monthly expense and submitted directly to the news editors account. At the yearend a complete and accurate accounting of the cost will be turned over to the Area 92 treasurer for the following years budget to be based on. Also, any and all remaining monies will be turned over to the Area 92 treasury and a new allocation would start for the next year.

1998 – October Assembly - Ellensburg, WA

- F98.1 The Area 92 appointed officers be given full "Right of Participation" as is defined in Concept IV, in Area 92 quarterlies and assemblies.
- F98.2 At all Area quarterlies, GSRs in attendance be granted voting privileges as defined in Concept IV.
- F98.3 That Area 92 quarterlies be held the 2nd weekend of January, April and July each year, starting in the year 2000.
- F98.4 To ensure timely changes of GSR's addresses and meetings, Area 92 report all changes to GSO by email and a hard copy be mailed with a notation of email time and date.
- F98.5 Area 92 should purchase meeting schedules from each of the twenty (20) districts and have these schedules available at each of the quarterly and area assemblies for purchase.
- F98.6 Communication from the Area Delegate be made via the Washington State East Area newsletter. This will cut down communication expenses for our area delegate.

1999 – October Election Assembly - Spokane, WA

- F99.1 Voting on floor motions presented at Area Assemblies should only address whether to include them in a subsequent Assembly agenda. Assembly floor motions should not be passed or failed without time for consideration by the groups in Area 92.
- F99.2 Area 92 fund panel 50 Delegate to 2000 International in Minneapolis, and to fund actual expenses.
- F99.3 Area 92 send \$1000 annually to the General Service Office to help defray the cost of the Delegate's attendance at the General Service Conference.
- F99.4 The Area 92 Committee formulate a policy on dispersal of funds that are in excess of expenses Area 92 Quarterlies and Assemblies.
- F99.5 The translation equipment be made the responsibility of the Chairperson to ensure its availability.

2000 – October Assembly - Wenatchee, WA

- F00.1 This Motion is presented with five options to give the fellowship control over what the Area 92 Web Site might contain. If the motion carries, each option may be considered independently. We (the ad hoc committee) move that Area 92 create a basic Web Site, to include Area 92 service information, with a link to GSO for reference. Said site to be overseen by a fully funded Appointed Committee Chair and will be governed by the attached guidelines.
- Option 1: We recommend that the Site also include Area 92, District and Central Office/Intergroup service information.
- Option 2: We recommend that the Site also include external service information as it pertains to Area 92 (PRAASA, PNC, Regional Forms, etc.).
- Option 3: We recommend that the Site also include Area 92 fellowship activities (Speaker Meetings, Roundups, Picnics, Dances, etc.).
- Option 4: We recommend that the Site also include the Area Handbook.
- Option 5: We recommend that the Site also include current motions, approved by the Area Committee, with background information.
- F00.2 Area 92 rescinds the vote of all Appointed Officers at the Area 92 Quarterly meetings of AA. We move that the resolution or motion adopted at the October 1999 Area 92 Assembly which reads *“Area 92 Appointed Officers be given full right of participation as defined in Concept IV in Area 92 Quarterlies and annual Assemblies”* be changed to read that *“Area 92 Appointed Officers be given the full right of participation as defined in Concept IV at Area 92 annual Assemblies only.”*

2001 – October Election Assembly - Nelson, BC

- F01.1 This Motion is presented with five options to give the fellowship control over what the Area 92 Web Site might contain. If the motion carries, each option may be considered independently. We (**The Wednesday Night Big Book Study Group of District 8**) move that Area 92 create a basic Web Site, to include Area 92 service information, with a link to GSO for reference. Said site to be overseen by a fully funded Appointed Committee Chair and will be governed by the attached guidelines.
- Option 1: We recommend that the Site also include Area 92, District and Central Office/Intergroup service information.
- Option 2: We recommend that the Site also include external service information as it pertains to Area 92 (PRAASA, PNC, Regional Forms, etc.).
- Option 3: We recommend that the Site also include Area 92 Fellowship activities (speaker meetings, roundups, picnics, dances, etc.).
- Option 4: We recommend that the Site also include the Area Handbook.
- Option 5: We recommend that the Site also include current motions, approved by the Area Committee, with background information.
- F01.2 **District 8** proposes that the GSRs be able to vote at Area 92 Quarterlies. DCM note: the sheet that this motion was presented on contained a great deal of other information supporting this motion to save space I will only point you in the right direction: Concept IV, in the service manual concerning right of participation, Concept IX, in the service manual concerning the service structure of AA.
- F01.3 Move that the motion that was approved by the 2000 Assembly on the Service Manual be resubmitted by the Delegate again (Area Handbook Motion 00.1). To reinstate pages numbered S7 through S43 of the 1998-1999 edition of the AA Service Manual, intact and in sequence, to the front of the 2001 and subsequent years editions of the AA Service Manual.

- F01.4 The Area Treasurer and the Finance Committee shall calculate a Projected Annual Area Budget, compiled from the expenditures of the last two years, divided by 2 and project the expenses of the Area for the next fiscal year. This Budget will show a working or prudent reserve in accordance with the Area Handbook section 97.5.
- F01.5 Area 92 rescinds the vote of all Appointed Officers at the Area 92 Quarterly meetings of Alcoholics Anonymous.
- F01.6 The immediate Area 92 past Delegate be asked to serve on a standing committee for the next rotation.
- F01.7 Area 92 Past Delegates attending Quarterlies and Area Assemblies be given a vote.
- F01.8 That the Finance Committee be allowed the opportunity to review any motion relating to money so that they can inform the Assembly of the financial impact.

2002 – October Assembly - Walla Walla, WA

- F02.1 Move that the Lord’s prayer or any other religious prayer not be used during Area 92 Assemblies and Quarterlies.
- F02.2 Move that Washington State East Area 92 Alcoholics Anonymous service structure be changed to three assemblies per year and eliminate the quarterly system.
- F02.3 Propose that the GSRs be able to vote at Area 92 Quarterlies.
- F02.4 Propose that the pamphlet “*So You’ve Been Asked to go to AA*” become Area 92 approved literature.
- F02.5 Move that the WSEA 92 change its April Quarterly to a Spring Assembly and have two Area Assemblies per year.
- F02.6 The Area Treasurer and the Finance Committee shall calculate a projected annual Area budget, compiled from the expenditures of the last two years, averaged, and project the expenses of the Area for the next fiscal year. This budget will show what the working reserve is in accordance with the Area Handbook, section 97.5.
- F02.7 Any Orientation Packets that are used as a learning tool or guide be Area approved by the Home Groups prior to their use.
- F02.8 Move that WSEA 92 Officers expenses to the Regional Forum, Pacific NW Conference, PRAASA, be suspended until 2004 or at such time as a working reserve as detailed in motion 97.5 is met.

2003 – October Election Assembly - Coeur d’Alene, ID

- F03.1 All expenditures of Area 92 ad hoc committees be approved by the home group before the committee is funded.
- F03.2 Move that Area 92 eliminate the Quarterly system and adopt a three Assembly pre year format using the attached background information as a guideline for those Assemblies. Area 92 would begin the three Assembly format in March of 2004.
- F03.3 That Washington State East Area 92 create a new appointed position titled “*Area Registrar*” with the same job description as listed in 8.10 page 22 of the WSEA 92 handbook. Effective at the 2004 rotation.

2004

Spring Pre-Conference Assembly – Spokane, WA

- F04.1 A motion to include the job descriptions from the service manual into the job description currently in the Area Handbook for the next edition.
- F04.2 That the topics for the Open Discussion Hour during Saturday business come from a group conscience of those attending the Friday night roundtables.

- F04.3 That a Concepts workshop be made available at area quarterlies and assemblies on Friday evening. (A suggestion of three concepts per quarterly/assembly so that all 12 maybe completed in one years' time.)
- F04.4 That standing committee chairs submit a report to the area newsletter each month, keeping the area informed of their monthly accomplishments, future goals, ongoing work, request for assistance and other information that the standing committee chair feels is pertinent to the area.
- F04.5 That speaking to a motion at area quarterlies and assemblies be limited one time per motion per person, unless requested to clarify information.
- F04.6 All assemblies during the trial period of this Assembly model be two-day events consisting of Saturday and Sunday.

October Assembly – Sunnyside, WA

- F04.7 That floor motions voted by the Assembly to be urgent or housekeeping would be voted on immediately. Other motions receiving a second will go through to the next Assembly.
- F04.8 That Area 92 add a permanent rotating handbook committee under the responsibility of the Area Secretary and reporting to the Area Chair. This committee would be made up of the Area Secretary and four appointed DCMs. The committee will assist the area Secretary in keeping the handbook updated as stated in the Secretary's job description. There will be no funding for travel. All communication expenses would come from the secretary's communication expenses as stated in the area handbook.
- F04.9 That the Spring 2005 and 2006 Assemblies during the trial period of the Assembly model be two-day events consisting of Saturday and Sunday.
- F04.10 That Area 92 form a non-funded "Motions Advisory Committee" to be composed of three to five member-volunteers and whose purpose it will be to help draft motions that are clearly written so as to be unambiguous and easily understood. The committee will review a motion at the sole option of the maker of that motion and offer recommendations to the maker. Motions reviewed by the committee will be identified as such when they are added to the docket for consideration by the assembled area committee.
- F04.11 That WSEA 92 eliminate the 'roll call procedure' from its election process, and replace it with reading the qualifications for each service position stated directly from the AA Service Manual wherever possible, followed by asking that all members from within the Assembly body who meet those qualifications to stand and then ask that all those who also have the time available and willingness to serve to please remain standing. Those AA members still standing up would then be the roster for our election for that position. The rest of the election procedure would remain as is.

2005

Spring Pre-Conference Assembly – Richland, WA

- F05.1 Move that WSEA 92 change its procedure for processing motions in the following manner, throughout the remainder of the five-year period of motion 03.2. To have all motions processed at our two Assemblies only, eliminating the quarterly system of processing motions. Our two Area Committee meetings (quarterlies) will no longer process motions. A motion will take 6 months to process and will go from Assembly to Assembly, giving the home group plenty of time to discuss and get background for each motion. However, the Assembly may, with a substantial unanimity vote, decide to pass or fail a motion at an assembly if the body found it necessary. Example: At the October Assembly motions from April Spring Assembly would be voted on, new motions presented and passed on to the April Spring Assembly.

F05.2 Move that we eliminate the roll call procedure for the election of our Conference Delegate and adopt the following qualifications to serve as Area 92 Delegate. Before balloting starts, the chair will ask all those in the body who meet the stated qualifications to stand, the chair will then ask of these members with the time and energy available and willingness to serve to please remain standing. The AA members still standing will be the roster for the election. Each individual's name (suggest full names) and district shall be read aloud and written on the board. The election will begin using the Third Legacy Procedure. Nominations will not be accepted from the floor. The qualifications will be the same for the Alternate Delegate. WSEA 92 Delegate qualifications: Has served a rotation as GSR, has served a rotation as DCM. Minimum five years of continuous sobriety, which includes active participation in local and area affairs. For complete list see AA Service Manual chapter six *"The Delegate"*

October Election Assembly – Lewiston, ID

F05.3 We move that WSEA 92 recognize an all-inclusive (any interested AA Member), non-funded GSR School Committee coordinated by the Area Alternate Delegate. All communication expenses would come from the Alternate Delegate's communication expenses as stated in the Area Handbook

F05.4 Ask for an Area inventory in 2008.

2006

Spring Pre-Conference Assembly – Colville, WA

None

October Assembly – Yakima, WA

F06.1 Area 92 Corrections literature budget be increased from the current level of \$1250 to \$1500.

2007

Spring Pre-Conference Assembly – Libby, MT

F07.1 When Area 92 agenda item or issue requires a decision prior to the next scheduled assembly. Polling of the home groups may be conducted. Communication from the Area 92 Chairperson to DCMs may be made by email or by US mail when no valid email address is available. Brief written statements regarding the effect of both no and yes votes must be included. To allow adequate time for home group discussion and a group conscience decision at least 60 days must be allowed prior to tallying the results of the poll.

October Election Assembly – Wenatchee, WA

F07.2 Move to eliminate the "roll call procedure" in the election of all WSEA 92 trusted servants.

F07.3 WSEA 92 establish an appointed Registrar Standing Committee position.

F07.4 In years that Area 92 hosts the PNC (Pacific Northwest Conference), the PNC Chairperson be funded for travel, lodging, meals and registration to the three Area 92 business meetings, (October, January and April) prior to the event in order to give reports and one Area 92 business meeting (July) after the event in order to give the final report.

F07.5 Move that after the DCM reports one hour be committed to Standing Committee presentations at the assemblies and quarterlies. This will not replace the Standing Committee Chairpersons reports.

2008

Spring Pre-Conference Assembly – Ephrata, WA

F08.1 That WSEA 92 purchases a computer projector to use at every Quarterly and Assembly, cost not to exceed \$650.

October Assembly – Spokane, WA

F08.2 That WSEA 92 officers be funded an additional \$250 per year to attend functions, meetings, etc., pertaining to their committee or the good of Area 92.

2009

Spring Pre-Conference Assembly – Winthrop, WA

F09.1 Move that each home group may designate a portion of their contribution, up to 10%, to WSEA 92 to be placed in reserve, and that the Alternate Treasurer set up a savings account in an approved banking facility and deposit such designated funds into that account until the full amount be accomplished.

October Election Assembly – Coeur d' Alene, ID

F09.2 As a two-year experiment, General Service Representatives (GSRs) will be allowed to vote at Area Quarterlies.

F09.3 Add to the description of Archives and Literature/Grapevine that at the end of their rotation they are paid to attend the following January Quarterly in order to transition with the new incoming officer.

2010

Spring Pre-Conference Assembly – Richland, WA

None

October Assembly – Bonner's Ferry, ID

F10.1 Move that WSEA 92 make motion 09.5 from the October 2009 Assembly the permanent schedule for Standing Committee Meetings.

F10.2 **District 23** moves that Area 92 resume the three Quarterly, one Assembly way of doing Area 92 business, January, April and July quarterly meetings and an October Assembly.

2011

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Nelson, BC

None

2012

Spring Pre-Conference Assembly – Spokane, WA

None

October Assembly – Ellensburg, WA

None

2013

Spring Pre-Conference Assembly – Lewiston, ID

F13.1 To return the standing committee workshops to coincide with area quarterly meetings only, not assemblies because of low attendance especially by Area Committee Chairs and to lessen the expense on Standing Committee Chairs.

F13.2 Washington State East Area 92 finance committee moves that the Alternate Delegate and the Alternate Chair be funded to attend the 2013 Pacific Northwest Conference.

F13.3 Move that Motion 08.6 be put into effect on a regular basis.

F13.4 To return to one fall assembly, combined with three quarterlies in non-election years. To retain two assemblies Spring and Fall with two quarterlies in election years. Change to take effect after the 2013 October Assembly.

F13.5 Move that the WSEA 92 Newsletter chair be funded to attend all standing committee workshops.

October Election Assembly – Pasco, WA

F13.6 Change two of the four Standing Committee Workshops to be held in conjunction with the WSEA 92 Quarterly Meetings (January and July).

2014

Spring Pre-Conference Assembly – Yakima, WA

F14.1 Revise the set start time for GSR sharing from 11:00 AM to a time to be chosen by the Area Chair that allows for the most effective and prudent use of scheduled agenda time.

October Inventory Assembly – Wenatchee, WA

F14.2 Forward to the 2015 General Service Conference Coordinator with the support of Area 92: Request the General Service Office Management whenever possible select a site outside of New York City in which to hold the General Service Conference.

F14.3 The finance committee recommends handbook change under 6.5 Alt Treasurer job description. To add #4 under 3c. which will read *“Travel for banking business (deposits etc.)”*

2015

Spring Pre-Conference Assembly – Spokane, WA

None

October Election Assembly – Post Falls, ID

None

2016

Spring Pre-Conference Assembly – Colville, WA

None

October Inventory Assembly – Spokane, WA

F16.1 Area 92 should submit to the 2017 Conference Coordination placement our 67th annual General Service Conference final agenda. Request the General Service office management, whenever possible; select a site outside of New York City in which to hold the annual General Service Conference.

2017

Spring Pre-Conference Assembly – Chelan, WA

F17.1 Move that the Area fund attendance once per rotation for the Corrections Chair to attend the National Corrections Conference.

F17.2 The Area 92 Finance Committee moves that Area 92 begin to establish a prudent reserve. This prudent reserve ought to equal three months’ worth of expenses.

October Election Assembly – Lewiston, ID

F17.3 The Area Newsletter Committee will make the Area 92 Newsletter fully self-supporting.

F17.4 The Area 92 Finance Committee moves that Area 92 establish a prudent reserve of \$1200.

F17.5 The Area 92 Website will remove meeting listings until accuracy of the meetings listed can be established and maintained.

F17.6 That Area 92 have a reserve of 10 GSR Packets (at cost) available for new GSRs that attend Area functions.

2018

Spring Pre-Conference Assembly – Libby, MT

None

October Inventory Assembly – Post Falls, ID

None

2019

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Sunnyside, WA

None

2020

Spring Pre-Conference Assembly – Zoom

None

October Inventory Assembly - Zoom

F20.1 The Ad-Hoc committee on "Motion Process" moves that WSEA 92 adopt the "Area 92 Proposal Process Flow Chart" and Proposal Form (including a checklist on how to write a good proposal)

2021

Washington State East Area 92

Housekeeping Motions

Passed and Failed

1995 - Present

**WSEA 92 HOUSEKEEPING MOTIONS (PASSED)
INDEX**

Motion Page Description

1995 – First Area 92 Assembly - Silverdale, WA

None 1

1996 – October Assembly - Yakima, WA

H96.1 1 Friday Night Sessions at Quarterlies
H96.2 1 All members at microphones at Quarterlies
H96.3 1 Three minute for speakers at mic
H96.4 1 Move June Quarterly to 6/21-6/22
H96.5 1 Friday Night Quarterly Round-Table
H96.6 1 Friday Night Topic by Appointed Chairs
H96.7 1 Round-Tables Friday or Saturday decided by Host Committee
H96.8 1 Committee reports to five minutes

1997 – October Election Assembly - Libby, MT

H97.1 1 Changes to Handbook

1998 – October Assembly - Ellensburg, WA

None 1

1999 – October Election Assembly - Spokane, WA

None 1

2000 – October Assembly - Wenatchee, WA

H00.1 1 Housekeeping motions to handbook
H00.2 1 Motion posted to flipchart or overhead
H00.3 1 Area 92 update geographical map of districts
H00.4 1 Treasurer reports ending dates 3/31, 6/30, 9/30, and 12/31

2001 – October Election Assembly - Nelson, BC

H01.1 1 April Quarterlies dates should not conflict with the GSC dates
H01.2 1 2003 Assembly Host Comm. Is given ability to negotiate 3rd or 4th weekend of
October

2002 – October Assembly - Walla Walla, WA

H02.1 2 Legend of acronyms be printed in Area 92 Handbook
H02.2 2 Area 92 District Map added to Handbook

2003 – October Election Assembly - Coeur d'Alene, ID

None 2

2004

Spring Pre-Conference Assembly - Spokane, WA

October Assembly - Sunnyside, WA

H04.1 2 That when preparing Assembly minutes, they reflect for Bank purposes that the election meeting has taken place and the names and positions of the new Chairperson, Treasure, Alternate Treasure and Secretary, Grapevine/Literature and Newsletter as well as outgoing Chairperson, Treasure, Alternate Treasure and Secretary, Grapevine/Literature and Newsletter are recorded

2005

Spring Pre-Conference Assembly - Richland, WA

None 2

October Election Assembly - Lewiston, ID

None 2

2006

Spring Pre-Conference Assembly – Colville, WA

None 2

October Assembly – Yakima, WA

None 2

2007

Spring Pre-Conference Assembly – Libby, MT

None 2

October Election Assembly – Wenatchee, WA

None 2

2008

Spring Pre-Conference Assembly – Ephrata, WA

None

October Assembly – Spokane, WA

H08.1 2 Remove Paragraph 8 Area Delegate expenses. New wording for paragraph 9

H08.2 2 Clarify description of District 9 in the WSEA 92 Handbook

2009

Spring Pre-Conference Assembly – Winthrop, WA

None 2

October Election Assembly – Coeur d’ Alene, ID

None 3

2010

Spring Pre-Conference Assembly – Richland, WA

None 3

October Assembly – Bonner’s Ferry, ID

None 3

2011

Spring Pre-Conference Assembly – Winthrop, WA

None 3

2019

Spring Pre-Conference Assembly – Winthrop, WA

None 4

October Election Assembly – Sunnyside, WA

None 4

2020

Spring Pre-Conference Assembly – Zoom

None 4

October Inventory Assembly – Zoom

None 4

2021

WSEA 92 HOUSEKEEPING MOTIONS (PASSED)

1995 – First Area 92 Assembly - Silverdale, WA

None

1996 – October Assembly - Yakima, WA

- H96.1 That we continue to have the Friday night sessions at the Washington State East Area 92 Quarterly meetings.
- H96.2 That all people (DCMs, GSRs, concerned home group members, etc.) be allowed to speak at the microphone during quarterly meetings.
- H96.3 Speakers should use three minutes as a guide for length of sharing at WA State East Area Quarterlies and Assemblies.
- H96.4 Because the Pacific Regional Forum is June 28-29 in Salt Lake City, District 50 requests that the Sandpoint Quarterly be moved to June 21-22.
- H96.5 With respect to next quarterly, all in favor of a Friday night round-table format.
- H96.6 All in favor of Friday night format to be topics by appointed chairs.
- H96.7 That we leave decision of having round-tables Friday, and or, Saturday night to the discretion of the host committee.
- H96.8 That the allotted time for committee chair reports be extended to 5 minutes.

1997 – October Election Assembly - Libby, MT

- H97.1 All in favor of approving changes to the handbook.

1998 – October Assembly - Ellensburg, WA

None

1999 – October Election Assembly - Spokane, WA

None

2000 – October Assembly - Wenatchee, WA

- H00.1 To add all past and future housekeeping motion (passed and failed) to the motions section of the Area 92 Handbook. Just from the beginning of Area 92.
- H00.2 In order to be considered at an area Quarterly or Assembly, a motion must be posted on an overhead or flip chart. Also, the motion must be presented with two written copies, one each for the Area Chairperson and Area Secretary.
- H00.3 Area 92 updates the map showing the District's geographical boundaries.
- H00.4 Move that the Washington State East Area 92 quarterly financial reports follow the standard quarterly ending dates of March 31, June 30, September 30, and December 31, and that the report be prepared and forwarded to DCM's, Area Officers, and Chairs along with regular quarterly mailings, and that the appropriate changes should be added to the Washington State East Area 92 handbook Area Treasurer job description.

2001 – October Election Assembly - Nelson, BC

- H01.1 April Quarterly dates should not conflict with the conference dates.
- H01.2 The Assembly Host Committee is given the ability to negotiate for the 3rd or 4th weekend of October 2003.

2002 – October Assembly - Walla Walla ,WA

H02.1 That a legend of acronyms be compiled and printed in the Area 92 Handbook.

H02.2 That an Area 92 District Map be added to the Area Handbook.

2003 – October Election Assembly - Coeur d’Alene, ID

None

2004

Spring Pre-Conference Assembly - Spokane, WA

N/A

October Assembly - Sunnyside, WA

H04.1 That when preparing the Assembly minutes, they reflect something for Bank purposes within that state the election meeting has taken place and the names and positions of the new Chairperson, Treasure, Alternate Treasure and Secretary, Grapevine/Literature and Newsletter as well as outgoing Chairperson, Treasure, Alternate Treasure and Secretary, Grapevine/Literature and Newsletter in order to commence business (such as a drafted letter with/signatures). To be received by new Treasure prior to the January Quarterly.

2005

Spring Pre-Conference Assembly - Richland, WA

None

October Election Assembly - Lewiston, ID

None

2006

Spring Pre-Conference Assembly – Colville, WA

None

October Assembly – Yakima, WA

None

2007

Spring Pre-Conference Assembly – Libby, MT

None

October Election Assembly – Wenatchee, WA

None

2008

Spring Pre-Conference Assembly – Ephrata, WA

None

October Assembly – Spokane, WA

H08.1 To amend the WSEA 92 Handbook. Remove paragraph: [8. Pre-Conference (four or more a year) Travel] Insert in its place paragraph 9. Communication Expenses a. Telephone, b. Mail (postage), c. General (envelopes, copies, etc.). Paragraph 9. will be deleted.

H08.2 To clarify the description of District 9 in the WSEA 92 Handbook to now read Greater Walla Walla metropolitan area and Milton-Freewater, OR.

2009

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Coeur d’ Alene, ID

None

2010

Spring Pre-Conference Assembly – Richland, WA

None

October Assembly – Bonner’s Ferry, ID

None

2011

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Nelson, BC

H11.1 To change the verbiage in the Area Handbook from Standing Committee Quarterlies to Standing Committee Workshops and to use the term “Standing Committee Workshop(s) on fliers and whenever referring to a meeting of the Standing Committee(s).

2012

Spring Pre-Conference Assembly – Spokane, WA

None

October Assembly – Ellensburg, WA

None

2013

Spring Pre-Conference Assembly – Lewiston, ID

None

October Election Assembly – Pasco, WA

None

2014

Spring Pre-Conference Assembly – Yakima, WA

None

October Inventory Assembly – Wenatchee, WA

H14.1 To add, to the Area Handbook, page 6, Paragraph 2.0 Area Assemblies “by noon Saturday”.

2015

Spring Pre-Conference Assembly – Spokane, WA

None

October Election Assembly – Post Falls, ID

None

2016

Spring Pre-Conference Assembly – Colville, WA

None

October Inventory Assembly – Spokane, WA

None

2017

Spring Pre-Conference Assembly – Chelan, WA

None

October Election Assembly – Lewiston, ID

None

2018

Spring Pre-Conference Assembly – Libby, MT

None

October Inventory Assembly – Post Falls, ID

None

2019

Spring Pre-Conference Assembly

None

October Election Assembly – Sunnyside, WA

None

2020

Spring Pre-Conference Assembly – Zoom

None

October Inventory Assembly – Zoom

None

2021

**WSEA 92 HOUSEKEEPING MOTIONS (FAILED)
INDEX**

Motion	Page	Description
<u>1995 – First Area 92 Assembly - Silverdale, WA</u>		
None	1	
<u>1996 – October Assembly - Yakima, WA</u>		
HF96.1	1	Two-minute time limit for reports and discussion times except for host committee, Delegate, and Treasurer
HF96.2	1	Chair to clarify that before members come to the mic that they are informed on point of confusion
HF96.3	1	Future Quarterlies have four round table discussions by standing committee chairs
HF96.4	1	All elected and appointed officers be allowed to complete their reports in full
<u>1997 – October Election Assembly - Libby, MT</u>		
HF97.1	1	Close all area functions with the responsibility statement
<u>1998 – October Assembly - Ellensburg, WA</u>		
N/A	1	
<u>1999 – October Election Assembly - Spokane, WA</u>		
N/A	1	
<u>2000 – October Assembly - Wenatchee, WA</u>		
N/A	1	
<u>2001 – October Election Assembly - Nelson, BC</u>		
HF01.1	1	Chairperson’s duties expanded to include giving dates of the current year Quarterlies
<u>2002 – October Assembly - Walla Walla, WA</u>		
None	1	
<u>2003 – October Election Assembly - Coeur d’Alene, ID</u>		
None	1	
<u>2004</u>		
<u>Spring Pre-Conference Assembly – Spokane, WA</u>		
None	1	
<u>October Assembly – Sunnyside, WA</u>		
None	1	
<u>2005</u>		
<u>Spring Pre-Conference Assembly – Richland, WA</u>		
None	1	

October Election Assembly – Lewiston, ID

None 2

2006

Spring Pre-Conference Assembly – Colville, WA

None 2

October Assembly – Yakima, WA

None 2

2007

Spring Pre-Conference Assembly – Libby, MT

None 2

July Quarterly – Ritzville, WA

HF07.1 2 Chair will ask the DCMs if their voting members are present prior to beginning any voting session of the Fellowship. The Chair will account for the standing committee attendance.

October Election Assembly – Wenatchee, WA

None 2

2008

Spring Pre-Conference Assembly – Ephrata, WA

None 2

October Assembly – Spokane, WA

None 2

2009

Spring Pre-Conference Assembly – Winthrop, WA

None 2

October Election Assembly – Coeur d’ Alene, ID

None 2

2010

Spring Pre-Conference Assembly – Richland, WA

None 2

October Assembly – Bonner’s Ferry, ID

None 2

2011

Spring Pre-Conference Assembly – Winthrop, WA

None 2

October Assembly – Nelson, BC

None 2

2012

Spring Pre-Conference Assembly – Spokane, WA

None 2

October Assembly – Ellensburg, WA

None 2

2013

Spring Pre-Conference Assembly – Lewiston, ID

None 3

October Election Assembly – Pasco, WA

None 3

2014

Spring Pre-Conference Assembly – Yakima, WA

None 3

October Inventory Assembly – Wenatchee, WA

None 3

2015

Spring Pre-Conference Assembly – Spokane, WA

None 3

October Election Assembly – Post Falls, ID

None 3

2016

Spring Pre-Conference Assembly – Colville, WA

None 3

October Inventory Assembly – Spokane, WA

None 3

2017

Spring Pre-Conference Assembly – Chelan, WA

None 3

October Election Assembly – Lewiston, ID

None 3

2018

Spring Pre-Conference Assembly – Libby, MT

None 3

October Inventory Assembly – Post Falls, ID

None 3

2019

Spring Pre-Conference Assembly – Winthrop, WA

None 3

October Election Assembly – Sunnyside, WA

None 3

2020

Spring Pre-Conference Assembly – Zoom

None 3

October Inventory Assembly - Zoom

None 3

WSEA 92 HOUSEKEEPING MOTIONS FAILED

1995 – First Area 92 Assembly - Silverdale, WA

None

1996 – October Assembly - Yakima, WA

- HF96.1 Establish a two-minute time limit for reports and discussion times with the exception of host, delegate, or treasurer's reports which might exceed this.
- HF96.2 That the chair makes the following, or similar, request prior to floor discussion. "In the interest of harmony, please become informed on your point of confusion before going to the microphone."
- HF96.3 That at future Quarterlies there be four round table discussions by standing committee chairs on Friday night and four on Saturday night to rotate every other quarterly.
- HF96.4 That all elected and appointed area officers be allowed to complete their reports in full and that the three-minute time limit be eliminated for these officers only.

1997 – October Election Assembly - Libby, MT

- HF97.1 Move that we precede the closing at all Area functions with the responsibility statement.

1998 – October Assembly - Ellensburg, WA

Not Available

1999 – October Election Assembly - Spokane, WA

Not available

2000 – October Assembly - Wenatchee, WA

Not Available

2001 – October Election Assembly - Nelson, BC

- HF01.1 That the chairperson's duties be expanded to include: At April Quarterlies the chairperson or his alternate will give dates for the next years Quarterlies so districts can present bids at the July Quarterly.

2002 – October Assembly - Walla Walla, WA

None

2003 – October Election Assembly - Coeur d'Alene, ID

None

2004

Spring Pre-Conference Assembly – Spokane, WA

None

October Assembly – Sunnyside, WA

None

2005

Spring Pre-Conference Assembly – Richland, WA

None

October Election Assembly – Lewiston, ID

None

2006

Spring Pre-Conference Assembly – Colville, WA

None

October Assembly – Yakima, WA

None

2007

Spring Pre-Conference Assembly – Libby, MT

None

July Quarterly – Ritzville, WA

HF07.1 Area 92's Chair will ask the District' representative if their voting members are present prior to beginning any voting session of the Fellowship. The Chair will account for the standing committee attendance.

October Election Assembly – Wenatchee, WA

None

2008

Spring Pre-Conference Assembly – Ephrata, WA

None

October Assembly – Spokane, WA

None

2009

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Coeur d' Alene, ID

None

2010

Spring Pre-Conference Assembly – Richland, WA

None

October Assembly – Bonner's Ferry, ID

None

2011

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Nelson, BC

None

2012

Spring Pre-Conference Assembly – Spokane, WA

None

October Assembly – Ellensburg, WA

None

2013

Spring Pre-Conference Assembly – Lewiston, ID

None

October Election Assembly – Pasco, WA

None

2014

Spring Pre-Conference Assembly – Yakima, WA

None

October Inventory Assembly – Wenatchee, WA

None

2015

Spring Pre-Conference Assembly – Spokane, WA

None

October Election Assembly – Post Falls, ID

None

2016

Spring Pre-Conference Assembly – Colville, WA

None

October Inventory Assembly – Spokane, WA

None

2017

Spring Pre-Conference Assembly – Chelan, WA

None

October Election Assembly – Lewiston, ID

None

2018

Spring Pre-Conference Assembly – Libby, MT

None

October Inventory Assembly – Post Falls, ID

None

2019

Spring Pre-Conference Assembly – Winthrop, WA

None

October Election Assembly – Sunnyside, WA

None

2020

Spring Pre-Conference Assembly – Zoom

None

October Inventory Assembly – Zoom

None

